

To: Members of the Partnerships
Scrutiny Committee

Date: 8 September 2017

Direct Dial: 01824 712554

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Dear Councillor

You are invited to attend a meeting of the **PARTNERSHIPS SCRUTINY COMMITTEE** to be held at **9.30 am** on **THURSDAY, 14 SEPTEMBER 2017** in **CONFERENCE ROOM 1A, COUNTY HALL, RUTHIN.**

Yours sincerely

G. Williams
Head of Legal, HR and Democratic Services

AGENDA

PART 1 - THE PRESS AND PUBLIC ARE INVITED TO ATTEND THIS PART OF THE MEETING

1 APOLOGIES

2 DECLARATION OF INTERESTS

Members to declare any personal or prejudicial interests in any business identified to be considered at this meeting.

3 APPOINTMENT OF VICE-CHAIR (Pages 5 - 6)

To appoint a Vice-Chair of the Partnerships Scrutiny Committee for the municipal year 2017/18 (role description attached).

4 URGENT MATTERS AS AGREED BY THE CHAIR

Notice of items which, in the opinion of the Chair, should be considered at the meeting as a matter of urgency pursuant to Section 100B(4) of the Local Government Act 1972.

5 MINUTES OF THE LAST MEETING (Pages 7 - 14)

To receive minutes of the Partnerships Scrutiny Committee meeting held on 22 June 2017 (copy attached).

9.35 a.m. – 9.40 a.m.

The Committee will discuss the following item of business in its capacity as the Council's designated Crime & Disorder Scrutiny Committee in accordance with the Police & Justice Act 2006 ss. 19 and 20.

6 COMMUNITY SAFETY PARTNERSHIP ANNUAL UPDATE FOR 2016-2017
(Pages 15 - 76)

To consider a report by the Community Safety Manager (copy attached) and comment on the activity of the Joint Community Safety Partnership (CSP) in 2016-2017 and the Local Priorities for 2017-2018.

9.40 a.m. – 10.20 a.m.

7 ANNUAL REPORT ON SAFEGUARDING ADULTS IN DENBIGHSHIRE 1 APRIL 2016 - 31 MARCH 2017 (Pages 77 - 90)

To consider a report by the POVA Co-ordinator (copy attached) to provide Members with an overview of the impact of Local Safeguarding arrangements and practice and to review progress in this key area of work over the last twelve months.

10.20 a.m. – 10.50 a.m.

~~~~~ **BREAK (10.50 a.m. – 11.00 a.m.)** ~~~~~

**8 TIMELY HOSPITAL DISCHARGE** (Pages 91 - 104)

To consider a report by the Principal Manager, Community Support Services (copy attached) providing an update on the progress to date in developing community arrangements to support timely discharges from hospital.

**11.00 a.m. – 11.30 a.m.**

**9 POOLED BUDGETS** (Pages 105 - 112)

To consider a report by the Head of Community Support Services (copy attached) providing Members with information regarding existing and future pooled budget arrangements between Denbighshire County Council and Betsi Cadwaladr University Health Board.

**11.30 a.m. – 12.00 noon**

**10 SCRUTINY WORK PROGRAMME** (Pages 113 - 142)

To consider a report by the Scrutiny Coordinator (copy enclosed) seeking a review of the committee's forward work programme and updating members on relevant issues.

**12.00 noon – 12.15 p.m.**

## **11 FEEDBACK FROM COMMITTEE REPRESENTATIVES**

To receive any updates from Committee representatives on various Council Boards and Groups.

**12.15 p.m. – 12.20 p.m.**

## **MEMBERSHIP**

### **Councillors**

Councillor Jeanette Chamberlain-Jones (Chair)

Joan Butterfield  
Gareth Davies  
Tony Flynn  
Pat Jones  
Christine Marston

Melvyn Mile  
Andrew Thomas  
Rhys Thomas  
Huw Williams  
Emrys Wynne

### **COPIES TO:**

All Councillors for information  
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- (vi) **Role:** **Scrutiny Member/Chair**  
**Salary:** Band 3 (Chair only)

*Please note: items highlighted are specific to the role of Chair*

### 1. PRINCIPAL ACCOUNTABILITIES

- To Full Council

### 2. PURPOSE OF ROLE

- **Providing leadership and direction**
- To participate fully in the activities of the Scrutiny Committee, the development and delivery of its work programme and any associated task and finish groups.
- To assist in the development and monitor impact of Council policy
- To hold the executive to account, monitoring performance and service delivery and challenge decisions through the call in arrangements where appropriate.
- To develop a forward work programme of the committee.
- To report on progress against the work programme to Council, and others as appropriate
- **To provide confident and effective management of meetings to facilitate inclusivity, participation and clear decision making ensuring that meeting objectives are met, and the code of conduct, standing orders and other constitutional requirements are adhered to.**
- **To act as a focus for liaison between the council, community and external bodies in relation to the scrutiny function.**
- **To encourage effective contributions from all committee members in both committee and task and finish groups**
- **To assess individual and collective performance within the committee and liaise with the relevant Group Leader to progress training and development opportunities.**
- Fulfil the accountabilities of the elected member role.

### 3. VALUES and EXPECTATIONS

- To be committed to the values of Denbighshire County Council and the following values in public office:
  - Pride
  - Integrity
  - Respect
  - Unity
  - Attend all relevant meetings
  - Carry out business electronically i.e. meetings and communication, wherever possible
  - To attend mandatory training as specified in the code of conduct and the constitution.
  - To participate in an annual development review to continually improve the performance of the member and the Council.

- To explain and account for personal performance as a County Councillor on a regular basis, particularly through the publication of an Annual Report on the Council's web site.

## PARTNERSHIPS SCRUTINY COMMITTEE

Minutes of a meeting of the Partnerships Scrutiny Committee held in Conference Room 1a, County Hall, Ruthin on Thursday, 22 June 2017 at 9.30 am.

### PRESENT

Councillors Joan Butterfield, Jeanette Chamberlain-Jones (Chair), Gareth Davies, Tony Flynn, Huw Jones, Pat Jones, Christine Marston, Andrew Thomas, Rhys Thomas and Huw Williams

**Cabinet Lead Member** – Councillor Julian Thompson-Hill attended for agenda item no. 6

**Observers** – Councillors Meirick Davies, Arwel Roberts, Emrys Wynne and Mark Young

### ALSO PRESENT

Corporate Director: Communities (NS), Head of Planning and Public Protection (GB), Public Protection Manager (EJ), Head of Community Support Services (PG), Commissioning Officer (CW), Scrutiny Coordinator (RE) and Committee Administrator (KEJ)

#### 1 APOLOGIES

Councillor Melvyn Mile

Cabinet Lead Member – Councillor Bobby Feeley

#### 2 DECLARATION OF INTERESTS

No declaration of personal or prejudicial interest had been raised.

#### 3 APPOINTMENT OF VICE-CHAIR

Given that the membership of Cabinet had yet to be finalised and would likely have implications for membership of scrutiny committees, it was suggested that the appointment of Vice Chair be deferred.

**RESOLVED** that the appointment of Vice Chair be deferred to the next meeting of the committee.

#### 4 URGENT MATTERS AS AGREED BY THE CHAIR

No urgent matters had been raised.

#### 5 MINUTES OF THE LAST MEETING

The minutes of the Partnerships Scrutiny Committee held on 6 April 2017 were submitted.

**RESOLVED** that the minutes of the meeting held on 6 April 2017 be received and approved as a correct record.

## **6 DENBIGHSHIRE CCTV PARTNERSHIP**

Councillor Julian Thompson-Hill, Lead Member for Finance, Performance and Strategic Assets introduced the report and confidential appendix (previously circulated) and briefed the Committee on the background to the Council's decision to withdraw from delivering its own CCTV service and transferring the service's delivery to the Denbighshire CCTV Partnership.

Councillor Thompson-Hill confirmed that –

- although the full-time CCTV Co-ordinator was employed by the Council, the post was funded by the Partnership
- despite the fact that the footage was no longer monitored 24 hours a day there had not been a demonstrable increase in incidents of crime and disorder
- whilst the CCTV Partnership Board, which oversaw the Partnership's work in delivering the CCTV service, was satisfied with the service delivered it acknowledged that the arrangements for the delivery of the current service were not sustainable in the long run due to the age of the ICT server and camera maintenance requirements
- the Board had examined a number of potential delivery models for the service. Following careful consideration the Board had opted to start work with Cheshire West and Chester Council (CWCC) for them to take responsibility for the day to day management of the service in future.

Responding to members' questions the Lead Member, Head of Planning and Public Protection, and the Public Protection Manager –

- outlined the cost of the CCTV Service when the Council operated it and the decision taken as part of the Freedoms and Flexibilities budget exercise to withdraw from providing it as it was a non-statutory service. Nevertheless the Council acknowledged the service's importance and therefore agreed to work with all partners who were willing to work together to deliver a CCTV service
- advised that whilst Denbighshire County Council corporately no longer contributed towards the cost of the CCTV Service certain services within the Council did contribute a financial amount, i.e. Parking Services, Planning and Public Protection
- confirmed that the CCTV Partnership delivered a static public space CCTV camera service to the towns of Prestatyn, Rhuddlan and Rhyl. Other county towns had their own private arrangements for their CCTV services
- advised that the Police had mobile CCTV which were deployed in known crime and disorder hotspots. The Council also had a mobile camera which could record images, but did not beam the picture into a control room
- explained the proposed formula for each of the three towns (contained in the confidential appendix) for the provision of a CCTV Service from the Partnership which included a guaranteed minimum number of cameras for each of the towns. The report also detailed the proposed maintenance agreement for the



cameras already in situ and the approach that would be taken when any camera failed or came to the end of its serviceable life

- emphasised that under the new agreement there would be a guarantee on the minimum number of cameras in operation in each town at any time, although the number of cameras actually active in Prestatyn and Rhyl would be considerably higher than the guaranteed minimum. The amount contributed by each town council would guarantee the minimum amount of operational cameras
- that North Wales Police contributed £16k to all county area CCTV services across the region
- confirmed that the CCTV Partnership Board considered five potential operators for the service's delivery, including other local authorities in North Wales. Nevertheless, having evaluated the bids and visited all operators' control rooms to assess the type of service that could be delivered it became apparent that the service which CWCC could offer in the long-run was far superior. They already worked closely with North Wales Police and could provide the Partnership with a 24 hour, 7 day a week, reactive monitoring service, which was more than the Partnership itself delivered at present
- advised that the maintenance contract currently in place with a company to service and repair the cameras would continue. If and when a camera was deemed to have come to the end of its serviceable life a decision would be taken, based on a risk assessment, whether to replace the camera with one from a low risk area
- confirmed that North Wales Police and individual Council services had all committed to contribute the set amounts towards the service for the length of the contract period. The three town councils were also being asked to give the same commitment, as this would safeguard the future of the service for the contract period with CWCC. Once all parties had agreed a Service Level Agreement (SLA) would be drawn up which would commit all partners to financially contribute to the Service for a specified period time
- advised that the possibility of leasing public space CCTV cameras was not an option. Enquiries had been made in relation to this but camera manufacturing companies had advised that leasing was not the best option
- confirmed that once the service with CWCC had been established enquiries would be made with other city, town and community councils in the county on whether they would be interested in joining and contributing towards the Partnership's work. The feasibility of allowing individual businesses to contribute towards the system could also be explored.

Councillor Arwel Roberts, in his capacity as a Rhuddlan Town Councillor and a member of the CCTV Partnership Board, confirmed that he had been part of the evaluation process for the proposed new service. He was wholeheartedly supportive of the long term approach for the Service's delivery and felt that the CWCC option would safeguard the service for the future.

Whilst the CCTV Partnership Board had agreed in principle to entering into an agreement with CWCC no actual start date for the contract had yet been agreed. It was anticipated that the new service would commence before the end of the current calendar year. The Committee therefore –

***RESOLVED*** that subject to the above observations –

- (a) *to support the Council's role within the Partnership;*
- (b) *to continue to support retention of the Partnership, and*
- (c) *that a further report be presented to the Committee in twelve months' time detailing the progress made with the establishment of the new arrangements between the Denbighshire CCTV Partnership and Cheshire West and Chester Council, its effectiveness in delivering a CCTV Service for the north Denbighshire area and outlining any potential options available for extending the service to other areas of the county.*

## **7 DENBIGHSHIRE CARERS STRATEGY 2016 - 19**

The Head of Community Support Services and the Commissioning Officer for Carers introduced the report, Strategy Action Plan and Well-being Impact Assessment (WIA) (previously circulated). In their introduction they advised members that the North East Wales Carers Information Service (NEWCIS) had recently received notification that they had been successful in their bid for Lottery funding. This was good news for carers in Denbighshire as NEWCIS would be able to offer respite for carers in the county's extra-care housing scheme. In relation to actions still registering as 'red' on the action plan NEWCIS' successful application included funding for an element of counselling services for carers, whilst discussions on the adoption of the Family Conference model for situations within adult services would now commence in January 2018.

Responding to members' questions officers advised that –

- officers and partner organisations did their utmost to promote the services available to all carers within the county, be they young or old, living in rural or urban areas, i.e. Single Point of Access (SPoA) and Talking Point staff were trained to identify carer issues and needs and to raise their awareness of services available to support them, third sector organisations commissioned by the Council and Health Board visited various outlets including supermarkets and GP surgeries etc., to raise awareness and promote services for carers
- carer roadshows and promotional events were drawn to members' attention on a regular basis and would continue to be publicised so, as councillors were welcome to attend
- not all individuals recognised themselves as carers, particularly within family situations. They tended to view caring duties as an integral part of their relationships
- the Social Services and Well-being (Wales) Act (SSWBA) 2014 had a particular focus on carers, the promotion of independence and how local authorities would support services aimed at building resilience among communities
- the Council was aware that there were in the region of 3000 carers actively seeking support in Denbighshire. However, this figure was estimated to be around a third of the actual number of carers in the county
- it was estimated that 8% of children below 18 years of age in Denbighshire were carers

- not all carers wanted to receive formal support from the Council or other organisations. For example, carers in rural areas tended to be very resilient and received support from within their communities
- unclaimed benefits was a complex area, whilst the monetary value of ‘unclaimed benefits’ in Denbighshire as reported in the media seemed relatively high the rules relating to household entitlements and overlapping benefits meant that individuals could not claim all benefits to which they had entitlement. Denbighshire Citizens Advice Bureau (CAB) which delivered benefits advice on the Council’s behalf had developed a holistic approach to benefits advice, with a view to ensuring that households could claim their maximum permitted entitlement
- both the SPoA Service and the CAB were very proactive in signposting carers to services which may be available to them; including referral for benefit checks
- the ‘What Matters’ conversation which social care staff had with service-users was also a useful tool to identify carers and sign post them to potential support available
- some of the outreach work undertaken to support young carers across the county did include taking groups of them to use Leisure Service facilities. The Commissioning Officer for Carers Services undertook to discuss with both Children’s Services and Leisure Services the feasibility of issuing Leisure Centre cards for young carers to use in their own time as part of the support provided to them
- the North Wales Regional Partnership Board (NWRPB) for health and social services would be undertaking a review of the work undertaken in recent years, and financed using the transitional funding allocated for the financial years 2016-17 and 2017-18, in order to evaluate the outcomes and use them as the basis for a new Regional Business Plan for carers’ services from April 2018 onwards.

Officers acknowledged that, whilst a lot of work was being done to support carers across the county, the Council could not be complacent. It would continue to work with others to develop services for carers of all ages. At the conclusion of the discussion the Committee –

**RESOLVED** that subject to the above comments and observations –

- to endorse how partners in Denbighshire are continuing to work together to further develop support to Carers in Denbighshire, within the context of increasing demand, new legislation and demographic changes;*
- to continue to support and promote the achievements of the Carers Strategy in order for Denbighshire Community Support Service (CSS) to meet its statutory obligations in regard to Carers, in partnership with statutory and third sector partners;*
- to confirm that it had read, understood and taken account of the Well-being Impact Assessment (Appendix 3) as part of its consideration;*

- (d) *to request that officers arrange a training event on 'social care' for all councillors, including a visit to social care establishments such as Extra Care accommodation, and*
- (e) *that a progress report on the implementation of the Carers Strategy Action Plan 2016-19 be presented to the Committee in December 2017.*

## **8 DIRECTOR OF SOCIAL SERVICES ANNUAL REPORT 2016 - 2017**

The Corporate Director: Communities, in her capacity as the Council's Statutory Director of Social Services, introduced the Director's draft Annual Report 2016-17. She advised that the report, which summarised her evaluation of Services' effectiveness during the preceding year and identified the priorities for improvement during the current year, was presented to the Committee for its observations on its contents prior to its submission to the regulator, Care and Social Services Inspectorate Wales (CSSIW) by the statutory deadline. In introducing the report the Director advised Committee members that following her evaluation of the services provided by both adult and social care services she had concluded that the services provided were effective in both sectors. Nevertheless, there would always be room for improvement and new challenges to tackle, therefore there was no room for complacency.

Responding to members' questions on the Report's contents the Director advised –

- the issue of homelessness was dealt with under specific legislation whilst housing, including social housing, was governed by different legislative frameworks. Officers were hoping to bring the new Homelessness Strategy before members when available
- confirmed that the SPoA service was in the main a telephone signposting service to other services. Face to face services were provided through the Talking Points initiative, Talking Point services were available in various locations around the county and were advertised both on the Council's website and at community locations. If a person was unable to attend a Talking Point event visits could be arranged, but unfortunately the Council did not have sufficient resources to arrange home visits as a matter of course
- Talking Points was an effective way of communicating with residents and drawing services to their attention as they had access to a wide-range of professional experts to assist with the 'What Matters' conversation with residents
- decisions on whether to undertake home visits to service-users or potential service-users were undertaken based on professional expertise.

The Committee congratulated the Director and the Service on their positive and proactive response to the new Welsh Language Standards and the 'Mwy Na Geiriau/More Than Words' framework. Members were of the view that adopting the 'Active Offer' approach was to be commended. Members also commended the quality of social care service provision for children in the county.

Having considered the report and the responses received to questions raised at the meeting the Committee –

**RESOLVED** that –

- (a) *it provided a clear account of the Service's performance in 2016-17, and;*
- (b) *a Council Briefing session be arranged for all county councillors on all housing, single access route to housing (SARTH), homeless and homelessness related matters.*

## **9 SCRUTINY WORK PROGRAMME**

The Scrutiny Coordinator submitted a report (previously circulated) seeking members' review of the Committee's work programme and provided an update on relevant issues.

During the ensuing discussion –

- in response to suggestions for potential items for future scrutiny the Scrutiny Coordinator explained the current process and drew attention to the member proposal form for completion for submission to the Chairs and Vice Chair's Group
- agreed to invite the relevant Cabinet Lead Members to future meetings of the committee for items pertinent to their portfolios
- considered and discussed nominations for appointment to the Service Challenge Groups and Strategic Investment Group.

**RESOLVED** that –

- (a) *subject to the addition of the items agreed during the meeting, the work programme as detailed in Appendix 1 to the report be approved;*
- (b) *the following members be appointed as the committee's representatives on the Service Challenge Groups –*

*Education and Children's Services – Councillor Rhys Thomas  
Community Support Services – Councillor Jeanette Chamberlain-Jones  
Planning and Public Protection – Councillor Christine Marston, and*

- (c) *the Scrutiny Coordinator email all members of the committee seeking expressions of interest for the remaining vacancies and the matter be given further consideration at the next meeting.*

The meeting concluded at 12.40 p.m.

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**Report to:** Partnerships Scrutiny Committee

**Date of Meeting:** 14<sup>th</sup> September 2017

**Lead Member/Officer:** Lead Member for Corporate Standards/  
Head of Business Improvement and Modernisation

**Report Author:** Community Safety Manager

**Title:** Community Safety Partnership Annual Update for 2016-2017

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## 1. What is the report about?

- 1.1 The Community Safety Partnership activity and performance report is based on the joint partnership priorities as Identified in the North Wales audit of crime that is conducted annually. The North Wales Safer Communities Board (**NWSCB**) agrees the priorities and then draws up an action plan that is monitored by the NWSCB, locally we deliver this action plan by analysing what is happening in our local area and implementing local solutions.

## 2. What is the reason for making this report?

- 2.1 The purpose of this report is to inform the Partnerships Scrutiny Committee of the activity of the Joint Community Safety Partnership (CSP) in 2016-2017 and the Local Priorities for 2017-2018.

## 3. What are the Recommendations?

- 3.1 That Partnerships Scrutiny Committee comment on the contents of the attached activity action plan and performance report.

## 4. Report details

- 4.1 CSP's were created in 1998 to develop and implement Strategies and action plans to reduce crime and disorder. Each Authority had its own CSP. Some 10 years ago Conwy County Borough Council (CCBC) and Denbighshire County Council (DCC) merged their CSP teams into a single team, with CCBC being the main employer.

Business improvement and modernisation take the lead for Managing the CSP in Denbighshire.

4.2 The Community Safety Partnership meeting regime consists of:

- Strategic Steering Group – which meets three times a year – DCC Attendance; Head of Business Improvement and Modernisation (**Alan Smith**), Lead Member for Corporate Standards (**Councillor Mark Young- May 2017**)
- Implementation Group – this is an operational group which meets quarterly to discuss any emerging problems – The Planning and Public Protection Manager (**Emlyn Jones**) and The Strategic Planning officer (**Carol Evans- May 2017**) both represent DCC at this meeting
- Anti-social Behaviour Tasking Group – held every month and attended by Senior Enforcement Officer (**Tim Wynne-Evans**) on behalf of DCC.

4.3 The four CSP priorities areas for 2016-2017 were as follows:

**1. Reduce crime and disorder in the area- Regional/ Local Priorities**

- 1.1. Reduce victim based crime
- 1.2. Reduce ASB
- 1.3. Support vulnerable people to prevent them becoming victims of crime
- 1.4. Reduce repeat incidents of victim based crime and ASB for victims and perpetrators
- 1.5. Work with MARAC to manage the levels of repeat victims of Domestic Abuse
- 1.6. Deal effectively with high risk cases of Domestic Abuse and Sexual Violence
- 1.7. Increase the confidence in reporting Domestic Abuse and Sexual Violence
- 1.8. Increase awareness amongst young people of sexual violence

**2. Combat substance misuse in the area- National/ Regional Priority**

- 2.1. Reduce substance misuse

**3. Reduce reoffending- National/ Regional Priority**

- 3.1. Adult reoffending
- 3.2. Children and young people reoffending

**4. Specific Local priorities**

- 4.1. Provide appropriate response to environmental crime
- 4.2. Reduce crime linked to licensed premises and taxis
- 4.3. Improve confidence in reporting ASB to LA
- 4.4. Deal with any ASB hotspot areas in partnership

4.5 Each Priority area has a number of performance indicators assigned to it to monitor progress and crime trends. We review all of the statistics on a quarterly basis at the Implementation group and act on any emerging issues.

4.6 Please see attached action plan update for 2016-2017 (**Appendix 1**)

4.7 Please see attached performance update for 2016-2017 (**Appendix 2**)



4.8 Please see attached Partnership Structure for information- Updated May 2017  
**(Appendix 3)**

## **5. How does the decision contribute to the Corporate Priorities?**

5.1 The work of the Community Safety Partnership delivers on the priorities of the Denbighshire Wellbeing Plan.

5.2 The work also contributes towards the service priorities of Planning and Public Protection Services.

## **6. What will it cost and how will it affect other services?**

6.1 The partnership projects within the Action Plan are fully grant funded, however each service will allocate a certain amount of funding which will directly support the outcomes for reducing crime in Denbighshire.

6.2 The Community Safety Partnership (CSP) receives ring-fenced grant funding to deliver the Community Safety Plan. This plan is approved by all Responsible Authorities who sit on the Strategic Group of the CSP.

Denbighshire CSP funding is as follows:

(b) Youth Crime Prevention funding- £166,939 - Welsh Government Funding - aimed at reducing youth offending.

(c) Police and Crime Commissioner funding- £27,063– Central Government Funding - aimed at antisocial behaviour and local issues.

(d) Domestic Abuse Coordinator and Independent Domestic Violence Officer funding- £37,500- Welsh Government funding aimed at Domestic abuse policy and strategy

## **7. What are the main conclusions of the Well-being Impact Assessment?**

The completed Equality Impact Assessment is attached **(Appendix 4)**

## **8. What consultations have been carried out with Scrutiny and others?**

8.1 The CSP consulted in 2015 on the 2015-2017 Action Plans via all responsible authorities (Local Authority Director and Head of Service, Fire, Police, Probation and Health).

8.2 The CSP report annually to the Council's Partnerships Scrutiny Committee.

8.3 The CSP report to the Senior Leadership Team as and when required

## **9. Chief Finance Officer Statement**

9.1 The cost of delivering the Plan should be contained within the external funding available

## **10. What risks are there and is there anything we can do to reduce them?**

10.1 The main risk is that the community safety funding for 2018-2019 is currently unknown. To mitigate the risk we will ensure all our business cases are robust and each project funded will have clear outcomes in line with the requirements of the grant.

## **11. Power to make the Decision**

11.1 Crime and Disorder Act 1998

- Police Reform Act 2002
- Section 19 and 20 of the Police and Justice Act
- Crime and Disorder (Overview and Scrutiny) Regulations 2009
- Section 7.15.2 stipulates that Partnerships Scrutiny Committee as the Council's designated Crime and Disorder Committee has a duty to ensure that the Council's interests, resources and priorities are reflected in the work of the CSP , in accordance with ss19 and 20 of the Police and Justice Act 2006.

### **Contact Officer:**

Community Safety Partnership Manager  
Tel: 01492 575190



## Appendix 1

### Conwy and Denbighshire Community Safety Partnership

#### Sub-regional Action Plan for 2015/17

## Conwy and Denbighshire Community Safety Partnership Plan 2015/17

The recent North Wales Safer Communities Board (SCB) has established a number of “focus” areas for crime and disorder in North Wales based on the North Wales Strategic Assessment and the Police Crime Commissioner’s Plan. This has been developed into a North Wales SCB plan outlining the regional focus for the SCB and local focus for the Community Safety Partnerships (CSPs). The recommended areas for CSP focus are listed below;

### 1. Reduce crime and disorder in the area

- 1.1. Reduce victim based crime
- 1.2. Reduce ASB
- 1.3. Support vulnerable people to prevent them becoming victims of crime
- 1.4. Reduce repeat incidents of victim based crime and ASB for victims and perpetrators
- 1.5. Work with MARAC to manage the levels of repeat victims of Domestic Abuse
- 1.6. Deal effectively with high risk cases of Domestic Abuse and Sexual Violence
- 1.7. Increase the confidence in reporting Domestic Abuse and Sexual Violence
- 1.8. Increase awareness amongst young people of sexual violence

### 2. Combat substance misuse in the area

- 2.1. Reduce substance misuse

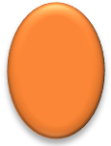
### 3. Reduce reoffending

- 3.1. Adult reoffending
- 3.2. Children and young people reoffending

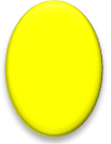
As recommended all of the above areas will be included in the local Conwy and Denbighshire Community Safety Partnership plan for 2015/16. In addition the following local priorities will also be included following consultation with the members of the Conwy and Denbighshire Strategic Group.

### 4. Local priorities

- 4.1. Provide appropriate response to environmental crime
- 4.2. Reduce crime linked to licensed premises and taxis
- 4.3. Improve confidence in reporting ASB to L



**Action required immediately**



**Actions or projects on track, but not yet complete. Review at each CSP meeting**



**Actions or project are complete**



**Update not received by nominated person**

The following plan aims to detail the actions and initiatives the Conwy and Denbighshire CSP has in place to contribute towards the focus areas for 2016/17.

## 1. Reduce crime and disorder in the area

| 1.1 Reduce victim based crime                                                                                                                                                                       |                                                           |                                                                                                                                                                                                |                                                 |                                                                                                                                                    |                                  |                                                                                                                                                                                                                                                                                         |            |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|
| Actions / Initiatives                                                                                                                                                                               | Target Date/ secured project                              | Frequency/ Activity                                                                                                                                                                            | Agency / Funding                                | Desired Outcome                                                                                                                                    | Performance measure if available | update                                                                                                                                                                                                                                                                                  | RAG Status |
| <p>OWL alerts Via North Wales Police, Twitter LA/NWP accounts and Conwy Trading Standards Facebook utilised to raise awareness.</p> <p>Denbighshire to explore additional social media options.</p> | <p>Weekly updates</p> <p>2016-2017</p> <p>Surveys are</p> | <p>Regular weekly messages sent out via Police and Local Authority Twitter accounts.</p> <p>Conwy Trading Standards Facebook accounts used to warn of any distraction burglaries In Conwy.</p> | <p>NWP/ LA/ CSP</p> <p>DCC LA</p> <p>DCC LA</p> | <p>To keep residents and business in Denbighshire and Conwy up to date with any incidents that might result in further crimes being committed.</p> |                                  | <p>There are weekly twitter updates sent out via the police and re-tweeted by both LA's. The Fire service also tweet on a weekly basis.</p> <p>OWL is being replaced by a more cost effective system. The action plan will be updated as soon as this new system is up and running.</p> |            |

|                                                                                                                                            |                                                       |                                                                      |                                 |                                                                                                                                                  |                                                                                               |                                                                                                                     |  |
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| Denbighshire to identify home surveys carried out by the housing grants team                                                               | ongoing the CSP need to capture the data in 2016-2017 | Emlyn Jones- Public protection Denbighshire<br><br>Capture the data. |                                 |                                                                                                                                                  |                                                                                               |                                                                                                                     |  |
| Cocooning to multiple addresses in the vicinity of a crime to statistically reduce the chances of becoming a victim of crime               | As and when there are burglaries                      | Ad Hoc                                                               | NWP                             | To prevent other residents in the area of a burglary becoming a victim,                                                                          | Reduction in the number of burglaries in a specific area as identified in the cocooning area. | This is ongoing when there is a burglary in a dwelling. The Neighbourhood Policing Teams Manage all of the process. |  |
| Home and business security surveys carried out to highlight target hardening measures to reduce the chances of becoming a victim of crime. | As and when requested                                 | Ad hoc                                                               | NWP/ DCC LA housing enforcement | Designing out crime                                                                                                                              | Reduction in the number of businesses falling victims to crime.                               | On average the police carry out 5 surveys per week.                                                                 |  |
| Attendance at community events with local Neighbourhood Watch volunteers to promote home safety and target hardening.                      | On average 5 events per month held                    | Approximately 10 events per quarter attended in DCC and CCBC         | NWP                             | To keep the community updated on crime prevention and help to reduce opportunist burglaries by informing residents about basic crime prevention. | Reduction in the number of burglaries general safety awareness.                               | Since April the NHW volunteers have attended 22 community events/ Supermarkets/Shopping centres.                    |  |

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| 1.2 Reduce ASB                                                                                                           |                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                              |                                                                                             |                                                                                                          |            |
|--------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------|---------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|------------|
| Actions / Initiatives                                                                                                    | Target Date                                                                        | Frequency/ Activity                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Agency / Funding                             | Desired Outcome                                                                             | update                                                                                                   | RAG Status |
| Antisocial behaviour coordinator-<br>Police focussed work. (Police Crime<br>Commissioner ring fenced funding for<br>ASB) | Post<br>Sustained<br>until March<br>2018 via<br>the PCC                            | PCC funded post to<br>work alongside LA<br>funded ASB officer in<br>Conwy to ensure all<br>cases of ASB can be<br>cross- referenced.<br>Denbighshire do not<br>have a Local Authority<br>Funded ASB officer,<br>ASB is reported via<br>various departments in<br>Denbighshire and any<br>cross referencing<br>would be done by<br>officers contacting<br>North Wales Police to<br>check out information.<br>Any joint ASB issues<br>are coordinated by the<br>CSP Manager. | Post is funded by the<br>PCC- <b>£22,000</b> | Reduction in the<br>number of ASB cases<br>reported to the<br>Police and Local<br>Authority | The number of<br>cases of ASB<br>reported has seen a<br>reduction.                                       |            |
| Conwy Local Authority funded ASB<br>officer                                                                              | Revenue<br>funded post                                                             | Post staffed via Conwy                                                                                                                                                                                                                                                                                                                                                                                                                                                     | This is a core funded<br>post for Conwy LA.  | Reduction in the<br>number of ASB cases<br>reported to the<br>Police and Local<br>Authority | The officer is a full<br>time Council<br>employee who<br>manages any<br>requested coming<br>into the LA. |            |
| Implementation of the 2014 ASB Act                                                                                       | All<br>processes<br>should be<br>available<br>online by<br>the end of<br>2016-2017 | Work carried out by<br>the PCC and LA funded<br>officers in conjunction<br>with NWP.<br><br>All processes now in<br>place. LA currently                                                                                                                                                                                                                                                                                                                                    | Fully funded work as<br>above                | That all Policies and<br>Procedures are the<br>same across North<br>Wales.                  | Policies are now in<br>place and new<br>powers are in use.                                               |            |



|                                                                                                                                                            |                                                   |                                                                                                                                                                 |                                                   |                                                                                        |                                                                                                        |  |
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| <p>Further ASB training to consolidate training already provided to be carried out in Denbighshire with various services that use the ASB Legislation.</p> | <p>December or January 2016</p>                   | <p>updating the ASB policy.</p> <p>NWP policy recently amended and will soon be ratified.</p> <p>DCC Public Protection Manager to arrange further training.</p> |                                                   |                                                                                        |                                                                                                        |  |
| <p>CSP to provide a tasking budget for emerging issues raised in ASB tasking</p>                                                                           | <p>Funding secured for 2016-2017</p>              | <p>All activity and spend coordinated by the ASB tasking group and monitored by the CSP</p>                                                                     | <p><b>£10,000</b> grant received from the PCC</p> | <p>Reduction in the number of ASB cases reported to the Police and Local Authority</p> | <p>CI Jeff Moses is the chair of the ASB group where all decisions regarding the funding are made.</p> |  |
| <p>Police ASB Officer, NWP</p>                                                                                                                             | <p>Post in place revenue funded by the Police</p> | <p>Full time post</p>                                                                                                                                           | <p>Funded post with NWP CS Dept</p>               | <p>Reduction in the number of ASB cases reported to the Police and Local Authority</p> | <p>Full time Police ASB officer in post.</p> <p>Please see attached ASB Officer Update</p>             |  |

| 1.3 Support vulnerable people to prevent them becoming victims of crime                                                                                                                                                            |                                                                                               |                                                                                                                                                                                                                  |                                                                                                                                                                   |                                                                                                                 |                                                                                                                                                  |            |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------|------------|
| Actions / Initiatives                                                                                                                                                                                                              | Target Date                                                                                   | Frequency/ Activity                                                                                                                                                                                              | Agency / Funding                                                                                                                                                  | Desired Outcome                                                                                                 | Update                                                                                                                                           | RAG Status |
| Mobilise Neighbourhood Watch volunteers to do crime prevention road shows in shopping centres and supermarkets.                                                                                                                    | On average 5 events per month.<br>Christmas and Easter main times for crime prevention events | On average 4 sessions per month held.                                                                                                                                                                            | We have a core team of volunteers who carry out this work in Both Counties and man a drop in one stop shop in Llandudno. This costs <b>£4,000</b> of PCC funding. | Reduction in the number of burglaries general safety awareness.                                                 | Since April the NHW volunteers have attended 22 community events/ supermarkets/Shopping centres.                                                 |            |
| Neighbourhood Watch volunteers to prepare all Cold calling packs for Conwy and Denbighshire and all New Neighbourhood Watch schemes packs for Conwy and Denbighshire. They also arrange for the signage to be put up in each area. | Packs prepared as and when the consultation is completed                                      | Hundreds of packs created each month and distributed to NPT's                                                                                                                                                    | We have a core team of volunteers who carry out this work and man a drop in one stop shop in Llandudno. This costs <b>£4,000</b> of PCC funding.                  | Increase the number of cold Calling Control Zones in Conwy and Denbighshire. In quarter 1 there have been       | The volunteers have prepared the following:                                                                                                      |            |
| Provide target hardening to vulnerable people                                                                                                                                                                                      | Target hardening provided as and when victims or vulnerable people are identified.            | Target hardening supplies stored with NHW all PCSO's are aware of the equipment for both Counties.<br><br>NWP CS ALOs & PCSOs also issue TH eqpt dependant on severity / vulnerability. If equipment not issued, | Items purchased with proceeds of crime. No costs this year.                                                                                                       | Empowering residents in Conwy and Denbighshire to feel safe in their own homes. Also a reduction in burglaries. | The NHW volunteers continue to provide target hardening to any resident from Conwy or Denbighshire and the equipment is available for all PCSO's |            |

|                                                                                                                                                  |                               |                                                                         |                                  |                                                                                                      |                                                                 |  |
|--------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|-------------------------------------------------------------------------|----------------------------------|------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------|--|
|                                                                                                                                                  |                               | advice and signposting follow the site survey.                          |                                  |                                                                                                      |                                                                 |  |
| Safer Conwy and Denbighshire provide funding for the Saferhomes scheme which is a target hardening fitting service for victims of domestic abuse | Funding secured for 2016-2017 | On average we have support over 150 victims each year with this service | Funded via the PCC grant- £7,000 | The number of Domestic Abuse Victims helped by the service. Satisfaction rates can also be included. | The scheme have helped to secure the following number of homes: |  |

| 1.4 Reduce repeat incidents of victim based crime and ASB for victims and perpetrators                                                                                                                                                                                                |                                                                                   |                                                                                                                                                     |                                                                                                                                                  |                                                                                                      |                                                   |            |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------|---------------------------------------------------|------------|
| Actions / Initiatives                                                                                                                                                                                                                                                                 | Target Date                                                                       | Frequency/ Activity                                                                                                                                 | Agency / Funding                                                                                                                                 | Desired outcome                                                                                      | Update                                            | RAG Status |
| <p>Page 27</p> <p>Safer Conwy and Denbighshire establish No Cold Calling Zones in areas plagued by Cold Calling and distraction burglaries. All of this work is intel based via the Police and Trading Standards.</p> <p>DCC to evaluate the Cold Calling Zones already in place.</p> | 2016-2017                                                                         | <p>This is a Partnership project with Trading Standards and the CSP taking the lead role.</p> <p>Ian Millington- Trading Standards Denbighshire</p> | <p>Signs purchased in previous years. No cost at present.</p> <p>NHW volunteers create all the packs. Funding as in 1.3</p>                      | The number of cold Calling Control Zones in Conwy and Denbighshire                                   |                                                   |            |
| Safer Conwy and Denbighshire provide funding for the Saferhomes scheme which is a target hardening fitting service for victims of domestic abuse                                                                                                                                      | Safer Conwy and Denbighshire provide funding for the Saferhomes scheme which is a | Safer Conwy and Denbighshire provide funding for the Saferhomes scheme which is a target hardening fitting service for victims of domestic abuse    | Safer Conwy and Denbighshire provide funding for the Saferhomes scheme which is a target hardening fitting service for victims of domestic abuse | The number of Domestic Abuse Victims helped by the service. Satisfaction rates can also be included. | The number of homes secured for the year are- 145 |            |

|                                                                                      |                                                                |                                                              |                                                   |                                                                                 |                                |  |
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|                                                                                      | target hardening fitting service for victims of domestic abuse |                                                              |                                                   |                                                                                 |                                |  |
| NWP ASB multiagency tasking meeting- chaired by the Chief Inspector for Partnerships | Held every 4 weeks                                             | Emerging and existing ASB matters discussed and plans agreed | NWP/Local Authorities DCC/CCBC/ Third Sector      | Reduction in the number of ASB cases reported to the Police and Local Authority |                                |  |
| Police ASB Officer, NWP                                                              | Ongoing                                                        | Full time post                                               | Funded post with NWP Community Safety Department. | Reduction in the number of ASB cases reported to the Police and Local Authority | See attached monitoring report |  |

| 4.5 Work with MARAC to support high risk victims of Domestic Abuse                                                                                               |                               |                       |                                                                                      |                                                                                                                                                           |                                                                     |            |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|-----------------------|--------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------|------------|
| Actions / Initiatives                                                                                                                                            | Target Date                   | Frequency/ Activity   | Agency / Funding                                                                     | Desired Outcome                                                                                                                                           | Update                                                              | RAG Status |
| Domestic abuse and sexual violence Officer in post who helps to coordinate activity in Conwy and Denbighshire                                                    | Funding secured for 2017-2018 | Part time coordinator | Grant funding received from the WG for this post. This is ring fenced for this role. | That the business plan required by the Welsh Government helps to bring together responsible authorities and coordinate Activity in Conwy and Denbighshire | Officer in post and delivering all WG requirements                  |            |
| Fund 2 full time Independent Domestic Violence Advisor posts (One Denbighshire one Conwy) based with the North Wales Womens Centre in Rhyl and in Hafan Cymru in | Funding secured for 2017-2018 | 2 Full time posts     | Grant funding is received from the PCC and WG to help to fund these posts.           | The number of victims helped by the IDVA service.<br>Reduction in repeat                                                                                  | As above the IDVA service is monitored via the Business plan above. |            |

|                                               |  |  |                                                                                                     |                           |  |  |
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| Conwy. 1 full time ISVA based within the SARC |  |  | <b>£127,000</b> WG ring fenced grant<br><br><b>£11,126</b> PCC grant applied for via business case. | victims of domestic abuse |  |  |
|-----------------------------------------------|--|--|-----------------------------------------------------------------------------------------------------|---------------------------|--|--|

| 1.6 Deal effectively with high risk cases of Domestic Abuse and Sexual Violence |                                   |                                                                      |                                      |                                                         |                                                          |            |
|---------------------------------------------------------------------------------|-----------------------------------|----------------------------------------------------------------------|--------------------------------------|---------------------------------------------------------|----------------------------------------------------------|------------|
| Actions / Initiatives                                                           | Frequency                         | Frequency/ Activity                                                  | Agency / Funding                     | Desired Outcome                                         | Update                                                   | RAG Status |
| DA & SV Co-ordinator chairs MARAC steering group and oversees governance        | Ongoing-meetings held every month | Core role of the Domestic Abuse and Sexual violence coordinator      | Funded as in point 1.5 above.        | A MARAC that is run in line with the National standards | The Domestic abuse coordinator attends the Monthly MARAC |            |
| CSE awareness                                                                   | 2016-2017                         | All NWP being given mandatory training on CSE to increase awareness. | North Wales Police via the Onyx Team | Increased awareness                                     | This programme is ongoing                                |            |
| Basic CSE Taxi Driver Awareness in Conwy and Denbighshire                       | 2016-2017                         | All Taxi Drivers receive input in Conwy by the end of 2016-2017      | LA/ NWP/CSP                          | The number of taxi drivers who receive the input        | All taxi drivers have received the basic CSE training.   |            |

| 1.7 Increase the confidence in reporting Domestic Abuse and Sexual Violence                                                                      |                                        |                                                                                                                                                   |                               |                                                             |                                                                                                                            |            |
|--------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|-------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------|------------|
| Actions / Initiatives                                                                                                                            | Target Date                            | Frequency/ Activity                                                                                                                               | Agency / Funding              | Desired Outcome                                             | Update                                                                                                                     | RAG Status |
| Safer Conwy and Denbighshire regularly put out media releases on reporting domestic abuse and we always back National campaigns.                 | 2 alerts on average per month          | Core role of the Domestic Abuse and Sexual violence coordinator                                                                                   | Funded as in point 1.5 above. | The number of messages being sent out to increase awareness | We have issued 26 messages via all networks this year                                                                      |            |
| Each year on the 25 <sup>th</sup> of November we support the International Raising Awareness day.                                                | 25 <sup>th</sup> November-annual event | Core role of the Domestic Abuse and Sexual violence coordinator to arrange awareness events/ media releases for the 25 <sup>th</sup> of November. | Funded as in point 1.5 above. | Record the type of activity that has taken place            | The event took place in Rhyl on the 24 <sup>th</sup> of November 2016 in Rhyl Town hall.<br>224 people attended the event. |            |
| Safer Conwy and Denbighshire work with our Third Sector partners to support awareness raising and support the Live Fear Free All Wales helpline. | Monthly message sent out               | Core role of the Domestic Abuse and Sexual violence coordinator                                                                                   | Funded as in point 1.5 above. | Record the type of activity that has taken place            | This work is ongoing.                                                                                                      |            |

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## 2. Combat substance misuse in the area

| 2.1 Reduce substance misuse                                                        |                                                             |                                                                                                                                 |                                         |                                                                                                                                                                                                      |                                                                                                                                                                                                                                                            |            |
|------------------------------------------------------------------------------------|-------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|
| Actions / Initiatives                                                              | Target Date                                                 | Frequency/ Activity                                                                                                             | Agency / Funding                        | Desired Outcome                                                                                                                                                                                      | Update                                                                                                                                                                                                                                                     | RAG Status |
| Controlled Drugs and Chemical Liaison Officer                                      | Daily visits to Pharmacies in North Wales                   | Focus on substance misuse with partners                                                                                         | NWP                                     | To do spot checks in pharmacies in Conwy and Denbighshire. Most visits a rolling programme of visits however occasionally visits will be done if intelligence is received regarding any wrong doing. | 16 pharmacies have been visited. These were all random and with no offences disclosed. The main reason for random visits is the prevention and detection of crime and to identify Controlled Drug diversion. A visit can last one and a half to four hours |            |
| North Wales Police Licensing Officer                                               | Daily visits to Licensed premises in Conwy and Denbighshire | Focus on substance misuse with partners. Responsible for enforcing licensing and test purchases along with the Local Authority. | NWP/ LA Licensing and Trading standards | Well run pub watch schemes<br>Reduction in the number of licenses going to review                                                                                                                    | Visits are ongoing, huge improvements have been made in Denbighshire working alongside the Public Protection Team                                                                                                                                          |            |
| Oversee capital applications for the area –to be submitted to Area Planning Board. | Within capital application timeframe-dictated by Welsh Gov  | As and when funding is available                                                                                                | Via the CSP/APB                         | Increase the substance misuse assets within Denbighshire and Conwy.                                                                                                                                  | There have been no Capital applications in 2016-2017                                                                                                                                                                                                       |            |

### 3. Reduce Reoffending

| 3.1 Community Resolutions                                                                                                                                                                                                                                                                                                                                                                                  |                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                          |                                                                                                   |        |            |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|--------|------------|
| Actions / Initiatives                                                                                                                                                                                                                                                                                                                                                                                      | Target Date                                  | Frequency/ Activity                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Agency / Funding                                                         | Desired outcome                                                                                   | Update | RAG Status |
| <p>Target repeat offenders (adults) via an Integrated Offender Management (IOM) process. Identifying those who cause the most harm (prolific offenders) and addressing their re-offending behaviour</p> <p>Targeting young offenders to reduce reoffending by implementing the Denbighshire and Conwy Youth Justice Service plan</p> <p>Project WISDOM – <b>pilot scheme</b> in Conwy and Denbighshire</p> | <p>Monthly meetings held.</p> <p>Updates</p> | <p><b>IOM Management board</b></p> <p><b>Operation Phoenix, targeting young people identified as being at risk of offending or reoffending and engaging them in positive activity. Partners – Fire and Rescue Service, Education, Youth Justice Service and Police.</b></p> <p><b>Bringing together Police (Public Protection Officers, PPU) and Probation (Sexual Offenders and Violent Offenders Unit Officers, SOVU) to work within Local Authority building. Strengthening the reoffending</b></p> | <p>NWP/ Probation and Youth Justice Service</p> <p>NWP/Probation/SSD</p> | <p>Reduction in repeat offending (Adults and Young people)</p> <p>Better coordinated response</p> |        |            |



|                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                   |  |
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| <p>A new Community Resolution Guidance document has been drawn up and submitted for ratification.</p> <p>Use of Community Resolution as an outcome is being closely monitored with QA and new template on RMS</p> <p>PS<br/>33</p> <p>Development of Women's Pathfinder Project (conditional caution) to include Community Resolution+ as an agreed outcome where appropriate</p> <p>Promote the use of Restorative Justice within North Wales</p> |  | <p><b>response in relation to high risk offenders. Also piloting a change in offender contact with Probation Officers which is moving to contact to dedicate Police buildings across both counties. Partners- Probation Wales, Police and Social Services.</b></p> <p>Training delivered to all new police officers and PCSOs and a proposal to train custody staff</p> <p>On-going</p> <p>On-going</p> <p>On-going: raise awareness with force wide circulation of RJ information and</p> | <p>NWP</p> <p>NWP</p> <p>NWP/North wales women's Centre / North Wales Women's Pathfinder</p> <p>NWP/local authoirities/NPS/CRC/ Housing associations</p> <p>NWP/local authoirities/NPS/CRC/ Housing associations</p> | <p>Ensure appropriate use of Community Resolution as an outcome</p> <p>Better co-ordinated response to dog related incidents and reduction in the number of incidents</p> <p>Tailored intervention package for women who offend</p> <p>Improved levels of Victim Satisfaction; reduction in re-offending</p> <p>Early intervention in low level ASB and neighbourhood disputes</p> | <p>28 trained</p> <p>32 Resolutions issued</p> <p>3 warnings issued</p> <p>13 women have received conditional cautions; one re-offended.</p> <p>Nil completed</p> |  |
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|                                                 |  |                                                                                                                                                                                 |  |  |                                                                                       |  |
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| Promote the use of Mediation within North Wales |  | <p>quarterly RJ facilitators meetings.</p> <p>On-going : raise awareness with force wide circulation of mediation information and quarterly Mediation facilitators meetings</p> |  |  | <p>Nil completed, however a number of Police officers have received the training.</p> |  |
|-------------------------------------------------|--|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|---------------------------------------------------------------------------------------|--|

| 3.2 Youth Justice Activity                                                                                                                                                                                                                                                                                                                                        |                                                                         |                                                    |                                                                                                                                                                                                                                     |                              |                                                                                 |            |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------|----------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|---------------------------------------------------------------------------------|------------|
| Actions / Initiatives                                                                                                                                                                                                                                                                                                                                             | Target Date                                                             | Frequency/ Activity                                | Agency / Funding                                                                                                                                                                                                                    | Desired Outcome              | Update                                                                          | RAG Status |
| <p>Via the Youth Crime Prevention Grant we fund and monitor activity on the following:</p> <ul style="list-style-type: none"> <li>• Preventing and Deterring Offending</li> <li>• Youth Restorative Justice Officer</li> <li>• Careers Wales Officer</li> <li>• Catspaw Theatre Tour</li> <li>• Monitoring Prolific Offenders</li> <li>• Deter Project</li> </ul> | Funding secured via the Regional approach to this funding for 2015-2016 | Activity is reported on every six months to the WG | <p>Overall reduction in the number of repeat Youth Offenders.</p> <p>This is all funded via the ring fenced grant from the WG. Each year as a North Wales group we are required to submit a Regional business case to WG. Total</p> | Reduction in Youth Offending | This reporting is done every six months. Please see attached monitoring report. |            |

|                                                                                                          |  |  |                                                                                         |  |  |  |
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| All projects are commissioned via the Local Authority Youth Justice Service except for the Theatre Tour. |  |  | amount of ring fenced funding allocated to Conwy and Denbighshire<br><b>£318,238.52</b> |  |  |  |
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## Local priorities

| 4.1 Provide appropriate response to environmental crime                                        |                             |                                                                                                               |                                    |                                                                                          |        |            |
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| Actions / Initiatives                                                                          | Target Date                 | Frequency/ Activity                                                                                           | Agency / Funding                   | Desired Outcome                                                                          | Update | RAG Status |
| Local Authority will continue to contract and manage the Kingdom Security enforcement company. | Reviewed annually via SLA's | To issue fixed penalty notices for littering and dog fouling and other FPN crimes.<br><br>LA Manages hotspots | Self-funding via payment of fines. | Zero tolerance to Littering and dog fouling with enforcement used to back up the policy. |        |            |
| 4.2 Reduce crime linked to licensed premises and taxis                                         |                             |                                                                                                               |                                    |                                                                                          |        |            |

| Actions / Initiatives                                                  | Target Date          | Frequency/ Activity                                                                                                                                                                                                                                         | Agency / Funding | Desired Outcome                                                                                                           |                                              |                 |
|------------------------------------------------------------------------|----------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|---------------------------------------------------------------------------------------------------------------------------|----------------------------------------------|-----------------|
| <b>Licensing Officer NWP</b><br><br><b>Licensing Officers DCC/CCBC</b> | Ongoing              | Focus on substance misuse with partners. Responsible for licensing and test purchases.<br><br>Control of Licensed premises<br>Monitoring and enforcing taxi's                                                                                               | NWP/ LA          | Better control of Licensed premises.<br><br>Less vehicles failing vehicle checks.<br><br>Number of failed Test purchases. | See attached monitoring report for 2016-2017 |                 |
| <b>Reduction in the Number of Accidental Dwelling fires</b>            | Annual action        | Reduce incidence and impact of Accidental Dwelling Fires, continue scoping of other potential Memorandum Of Understanding sources Delivery of 8,000 HFSC within the Counties of Conwy-Denbighshire with a minimum of 50% originating from agency referrals. | NWFRS/CSP        | Increase in the number of other agency referrals                                                                          |                                              | Awaiting update |
| <b>Cook safely Project- NWFRS</b>                                      | August 2016-Feb 2017 | Carry out a "We don't want to come dine with you" campaign in the Conwy and Denbighshire area between August and                                                                                                                                            | NWFRS/CSP        | Reduction in the number of accidental fires caused by cooking.                                                            |                                              | Awaiting Update |

|                                                               |                                                     |                                                                                                                                                                                                                               |                                |                                                                                                                                                                                                                                          |                                                                                                       |  |
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|                                                               |                                                     | February 2015-16 to encourage people aged between 18-64 to 'cook safely'.<br>The <b>overall objective</b> of the campaign is to decrease the number of cooking related accidental fires in the Conwy and Denbighshire region. |                                | The <b>communications objective</b> is to make at least 1000 people aged between 18-64 to be more aware of the consequences of leaving cooking unattended through face to face engagement between the dates the campaign was carried out |                                                                                                       |  |
| <b>Develop a Night time economy action plan for key dates</b> | Plan will be developed at key times during the year | To map out all of the key dates within the night time economy and to access SMAT funding to support the activity.                                                                                                             | CSP- all agencies contributing | NTE action plan in place for 2016-2017                                                                                                                                                                                                   | Action plan in place for Christmas and New Year 16/17<br><br>£4100 funding secured from APB SMAT fund |  |

| 4.3 Improve confidence in reporting ASB to LA                                                 |                          |                         |                  |                                                 |                                         |            |
|-----------------------------------------------------------------------------------------------|--------------------------|-------------------------|------------------|-------------------------------------------------|-----------------------------------------|------------|
| Actions / Initiatives                                                                         | Target Date              | Frequency/ Activity     | Agency / Funding | Desired Outcome                                 | Update                                  | RAG Status |
| Safer Conwy and Denbighshire will Produce a Newsletter to highlight CSP activity and Projects | Ongoing through the year | Every six- eight months | LA               | Improved knowledge of CSP projects and activity | We have produced 1 Newsletter this year |            |

#### Specific Denbighshire Issues that still require a partnership approach for 2017-2018

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Street Drinkers in Rhyl Town Centre (it remains an issue and takes place around the railway station and the back of the Town Hall in particular) - this has been ongoing for the last 2-3 years and we are getting there. The number of complaints has drastically reduced in the last twelve months and the large group of people causing disorder has been reduced to 3 groups of two. This issue can't be forgotten despite the improvements in the area. This issue will be an ongoing project for all partners.

Street Begging in Rhyl Town Centre- This issue occurs every now and again. We view this as a partnership issue as we require numerous agencies to try and help with the issue.

Fly Tipping in West Rhyl- This requires a partnership response and has been raised as an issue to look at over the next few months

Dogs off the lead worrying sheep in the countryside- This is something we will work on with the Rural Crime Team in the Police

ASB in our public car parks (particularly in Ruthin) e.g. youths using them as race track and noise disturbance.- We view this as a partnership issue as we require numerous agencies to try and help with the issue.

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# Appendix 2



## Conwy and Denbighshire performance report for 2016-2017

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## The North Wales Community Safety Partnerships focus (NW CSP)

Whilst the NW Safer Communities Board is focusing at a regional level on mental health, hidden crimes and technology enabled crimes, the Board is asking local CSP's to focus on:

### 1. Reduce crime and disorder in the area

*Having regard to the PCC objectives 'Prevent crime' and 'Reduce harm and the risk of harm'*

- Reduce victims based crime
- Reduce ASB
- Support vulnerable people to prevent them becoming victims of crime
- Reduce repeat incidents of victim based crime and ASB for victims of perpetrators
- Work with MARAC to manage the levels of repeat victims of Domestic Abuse
- Deal effectively with high risk cases of Domestic Abuse and Sexual Violence
- Increase awareness amongst young people of sexual violence

### 2. Reduce crime and disorder in the area

*Having regard to the PCC objective 'Reduce harm and the risk of harm' and the strategic risk 'Drug and Alcohol Misuse'*

- Reduce substance misuse

### 3. Reduce crime and disorder in the area

- Adult reoffending
- Children and young people reoffending

## Victim Based Crime

| Quarter                   | 2014/15 | 2015/16 | 2016/17 |
|---------------------------|---------|---------|---------|
| <b>Conwy</b>              |         |         |         |
| Victim based crime        | 1384    | 1365    | 1538    |
| Repeat victims of crime   | 386     | 375     | 468     |
| Acquisitive crime         | 704     | 610     | 610     |
| High risk sexual violence | 17      | 21      | 31      |
| <b>Denbighshire</b>       |         |         |         |
| Victim based crime        | 1274    | 1288    | 1373    |
| Repeat victims of crime   | 326     | 378     | 479     |
| Acquisitive crime         | 553     | 571     | 502     |
| High risk sexual violence | 17      | 15      | 28      |

- There has been a force wide increase in victim based crime in recent months, particularly violent crime, largely due to changes in recording processes and the rise in Conwy and Denbighshire is in line with this trend.

Based crime in Conwy is below average compared to its MSG<sup>1</sup>peers. Denbighshire is above average for its MSG.

- Repeat victims of crime have increased in both Conwy and Denbighshire, with the current trends indicating further increases in the near future. The rise in repeat victims has been seen across North Wales and is linked to an increase in reported violent crime.
- Reported levels of acquisitive crime (all theft offences) has fallen in both Conwy and Denbighshire in the first quarter of 2017/18 compared to the same period in the past three years. Both counties have a below average level of acquisitive crime compared to their MSGs.
- High risk sexual violence<sup>2</sup> has increased in both Conwy and Denbighshire. Both counties are above average when compared to MSG. There have been significant events in recent years along with increased education to promote the reporting of sexual offences and support available to victims. It is likely these activities and events have increased the reporting of historic and current offences.

<sup>1</sup> MSG – Most similar group, see Glossary.

<sup>2</sup> Rape and penetrative offences, therefore excluding offences such as indecent exposure.

## Antisocial Behaviour

|                                              | 2014/15 | 2015/16 | 2016/17 |
|----------------------------------------------|---------|---------|---------|
| <b>Conwy</b>                                 |         |         |         |
| Antisocial Behaviour reported to NWP         | 1139    | 1003    | 1032    |
| Repeat victims of Personal ASB               | 68      | 64      | 57      |
| Crimes linked to licensed premises and taxis | 222     | 125     | 160     |
| <b>Denbighshire</b>                          |         |         |         |
| Antisocial Behaviour reported to NWP         | 1011    | 909     | 974     |
| Repeat victims of Personal ASB               | 74      | 57      | 55      |
| Crimes linked to licensed premises and taxis | 153     | 123     | 138     |

Seasonal variations with peaks in the summer and lows in the winter have been observed in both counties.

- Personal antisocial behaviour is antisocial behaviour that is targeted at an individual or group as oppose the community at large. Each report of personal antisocial behaviour is followed up by a risk assessment of the victim. Repeat victims are people who have been a victim of ASB two or more times in 12 months. While the overall ASB level has remained relatively stable, there has been an increase in incidents being classified as ASB Personal since changes in the recording process in March 2016 which has resulted in more repeat victims being identified. As expected the number of repeat victims in both counties have begun to stabilise in recent months.
- Crimes linked to licensed premises and taxis, excluding theft offences, is relatively stable in both counties and continues to be below the levels seen prior to August 2014.

## Domestic Abuse

|                                     | 2014/15 | 2015/16 | 2016/17 |
|-------------------------------------|---------|---------|---------|
| <b>Conwy</b>                        |         |         |         |
| Domestic violent crime              | 173     | 149     | 226     |
| High risk cases discussed in MARAC  | 13      | 25      | 16      |
| Repeat victims of domestic violence | 54      | 45      | 73      |
| <b>Denbighshire</b>                 |         |         |         |
| Domestic violent crime              | 116     | 138     | 170     |
| High risk cases discussed in MARAC  | 16      | 35      | 20      |
| Repeat victims of domestic violence | 43      | 49      | 69      |

- Domestic violence includes all violent crime which has been tagged a domestic due to the relationship between the victim and offender. Reports of domestic violent crime in both Conwy and Denbighshire have increased in line with the overall upward trend in violent crime across the force. The proportion of violent crime that is tagged as domestic has remained stable at approximately 33-35% which suggests the increase is a result of improved recording processes.
- There are on average 4 high risk cases discussed at MARAC<sup>3</sup> in both Conwy and Denbighshire each month. This is typically fewer than were being discuss two years ago.
- Repeat victims of domestic violence are people who have been victims of two or more crimes in 12 months. As the level of domestic violence has increase so has the number of repeat victims being identified. There are likely to be further increases in the coming months.

<sup>3</sup>

Multi agency risk assessment conference (MARAC) – Monthly multi agency meeting to discuss high risk / repeat cases of domestic abuse.

---

## Reoffending

|                          | 2014/15 | 2015/16 | 2016/17 |
|--------------------------|---------|---------|---------|
| <b>Conwy</b>             |         |         |         |
| Adult reoffending        | 287     | 255     | 238     |
| Young people reoffending | 30      | 14      | 18      |
| <b>Denbighshire</b>      |         |         |         |
| Adult reoffending        | 261     | 285     | 242     |
| Young people reoffending | 36      | 27      | 23      |

- Repeat adult offenders are individuals age 18 and over who have been charged or cautioned for two or more crimes in 12 months. Adult reoffending is stable in both Conwy and Denbighshire.
- Repeat youth offenders are individuals under 18 who have been charged or cautioned for two or more crimes in 12 months. Youth reoffending has reduced significantly in Conwy and Denbighshire since 2012. The current trend is stable and further reductions are not anticipated. Reductions in youth reoffending are the result of avoiding criminalising young people for minor offences such as shoplifting and criminal damage and instead using alternative disposals as recommended.

## Glossary

**Victim based crime** – Victim based crime includes all police recorded crimes where there is a direct victim. This victim could be an individual, an organisation or corporate body. This category includes violent crimes directed at a particular individual or individuals, sexual offences, robbery, theft offences (including burglary and vehicle offences), criminal damage and arson.

**MSG** – Most Similar Group – A group of counties in England and Wales similar both demographically and geographic and used to compare local CSPs against.

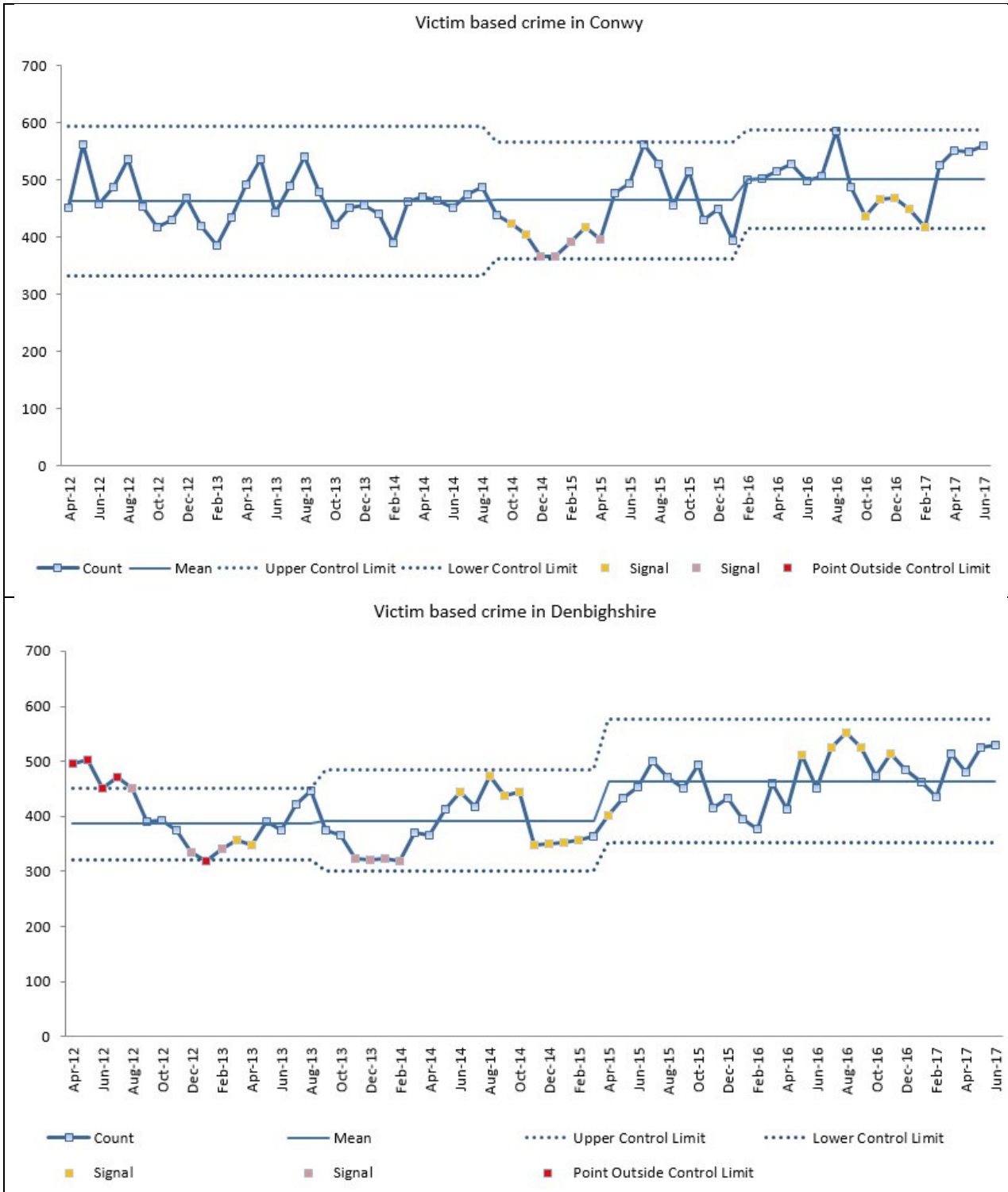
**Multi agency risk assessment conference (MARAC)** – Monthly multi agency meeting to discuss high risk / repeat cases of domestic abuse



Appendix –

Victim based crime

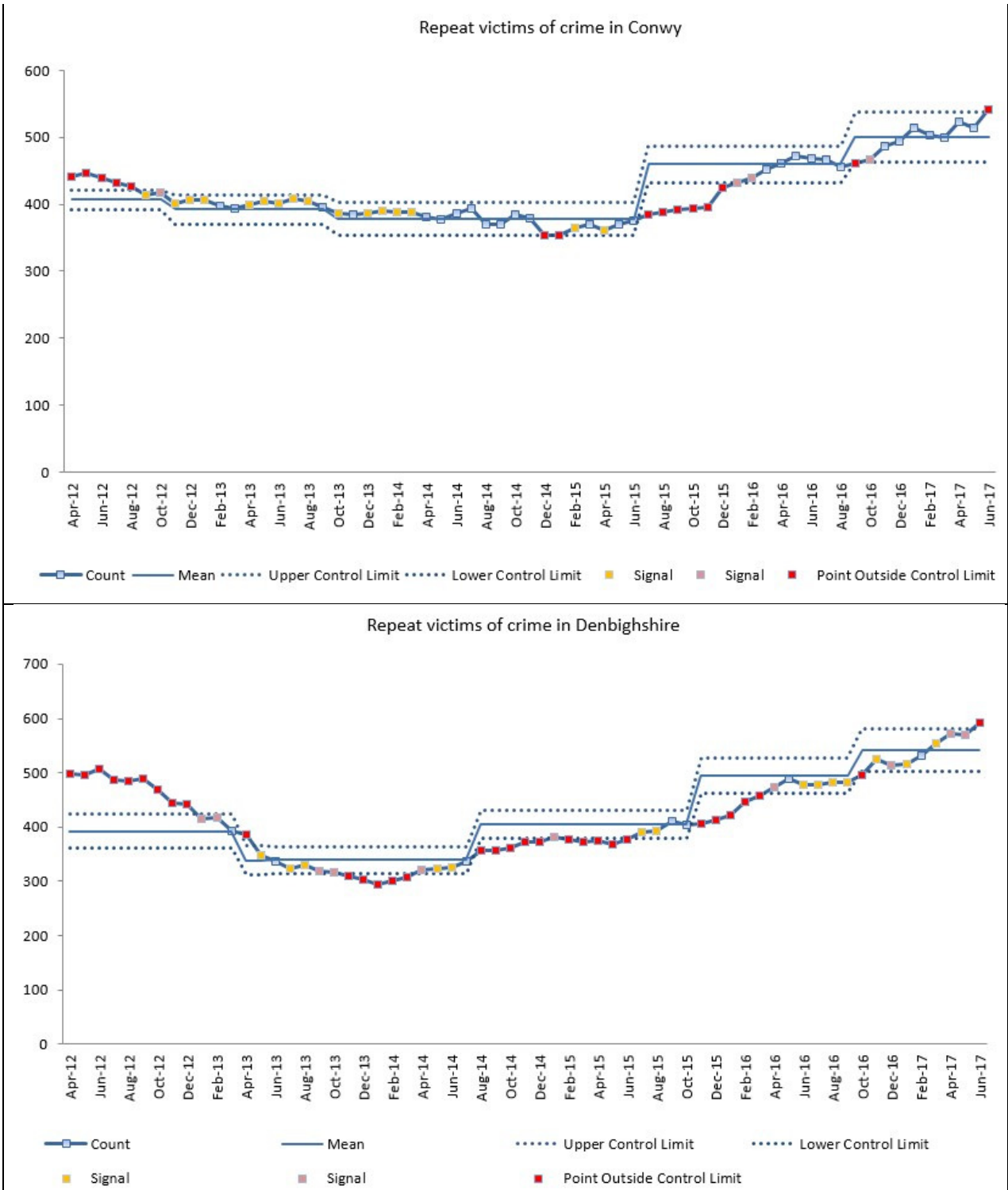
8



Appendix –

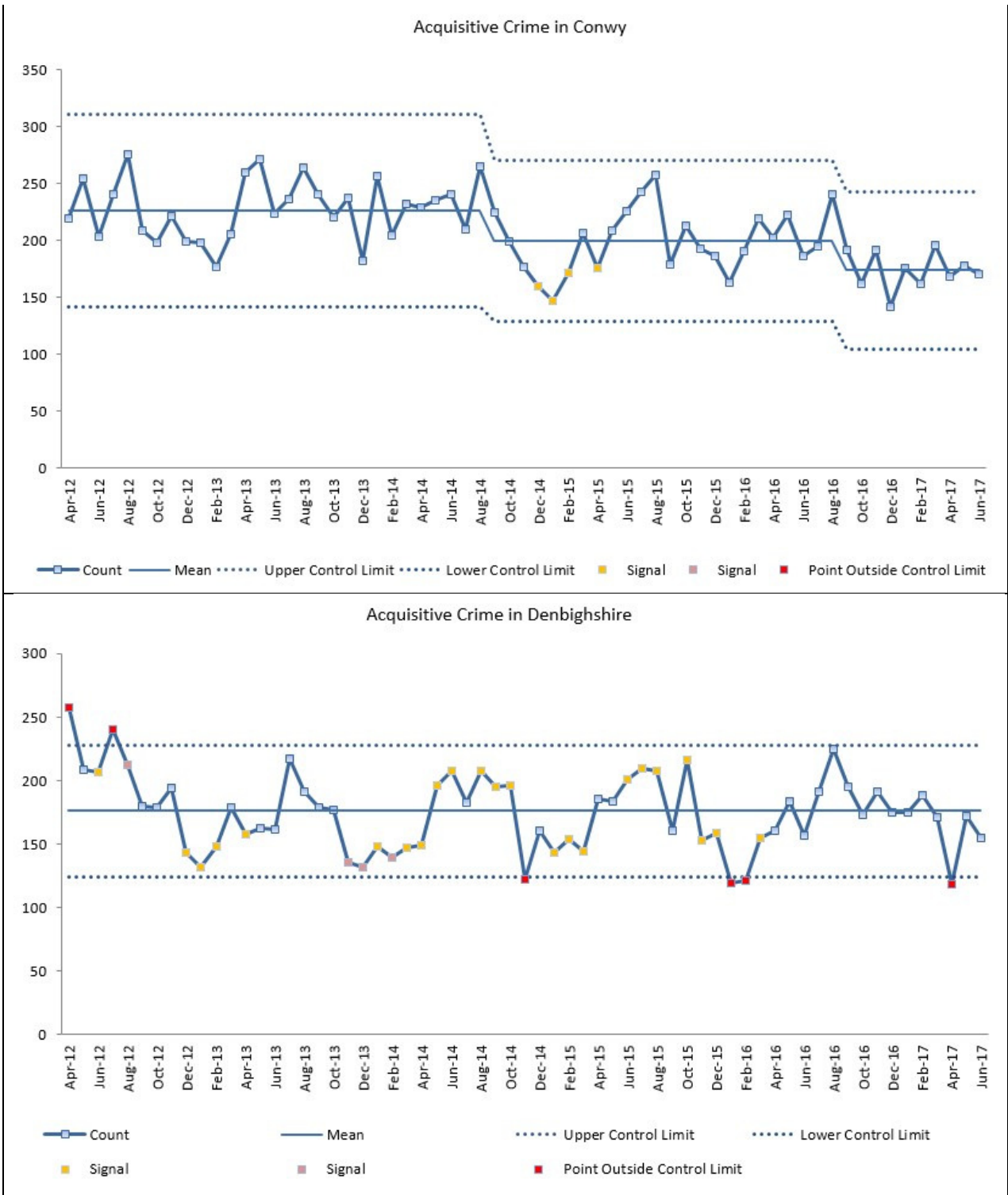
Appendix –

Repeat victims of crime



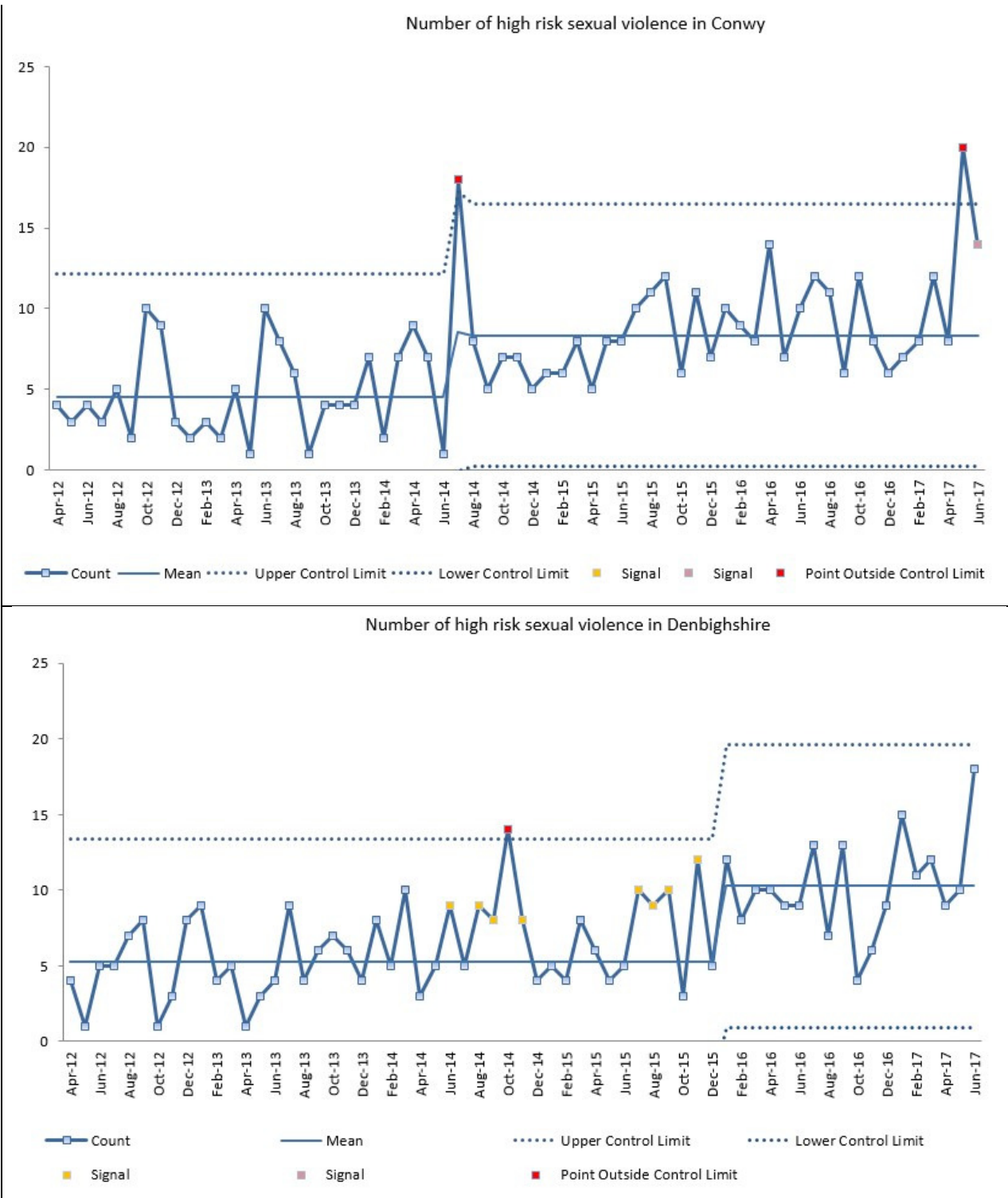
Acquisitive crime

Appendix –



High risk sexual  
violence

Appendix –

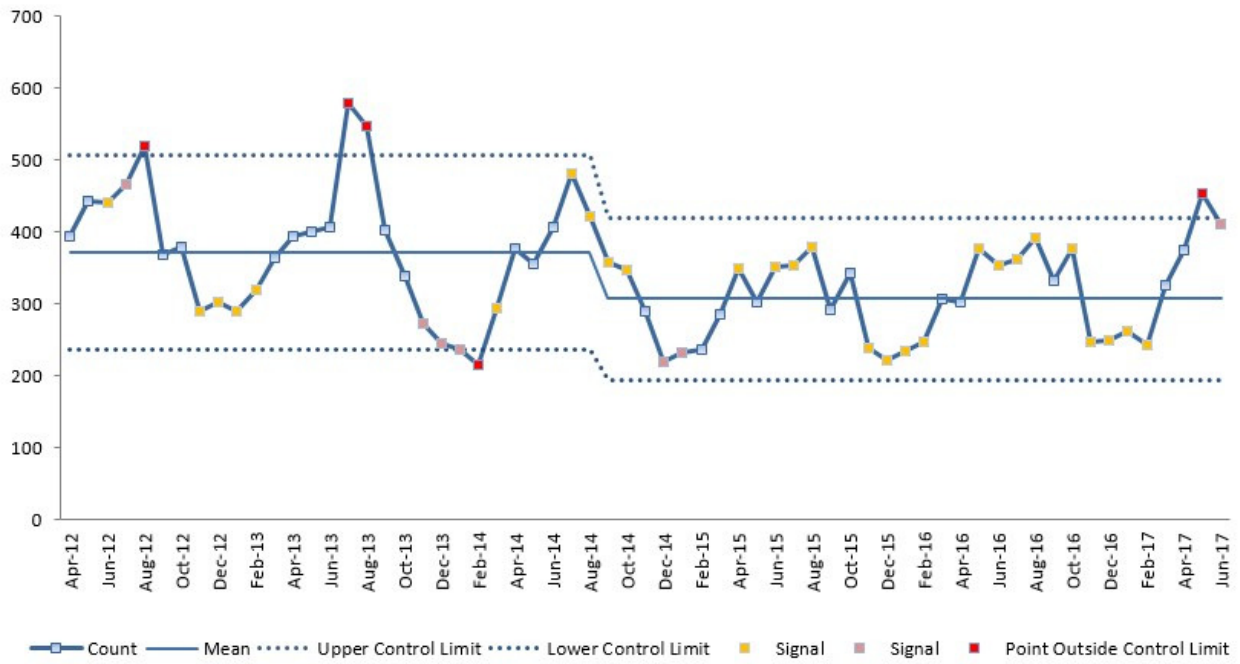




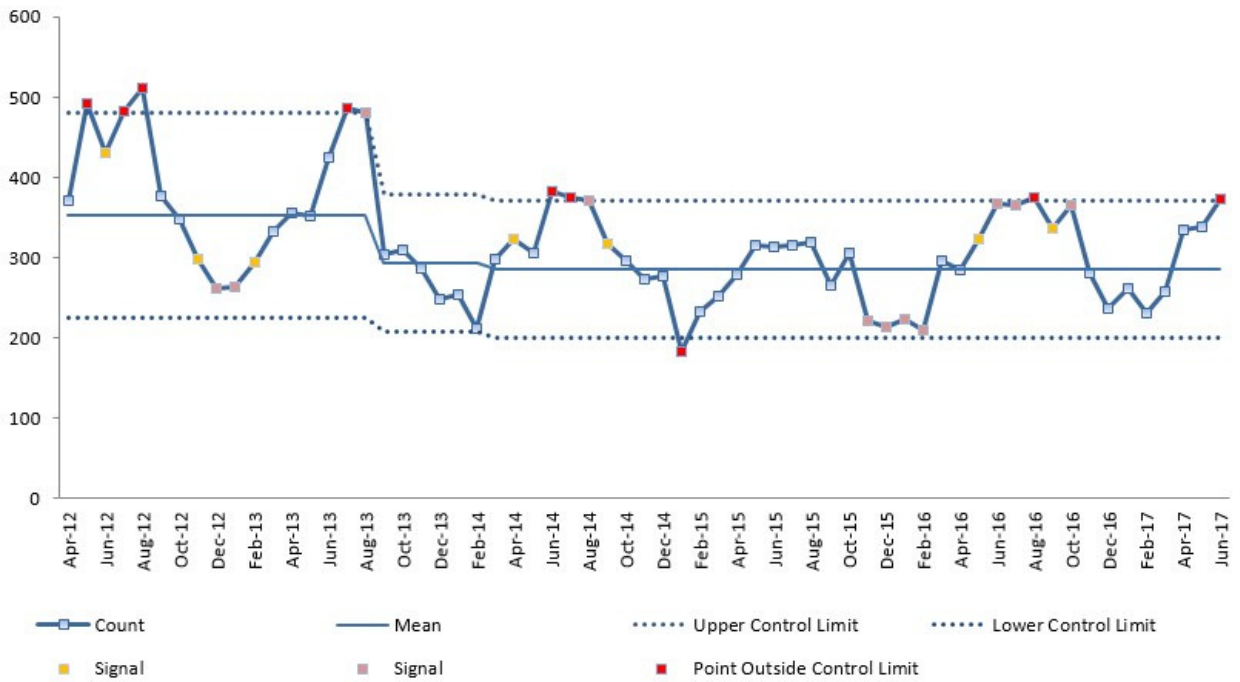




Antisocial Behaviour in Conwy

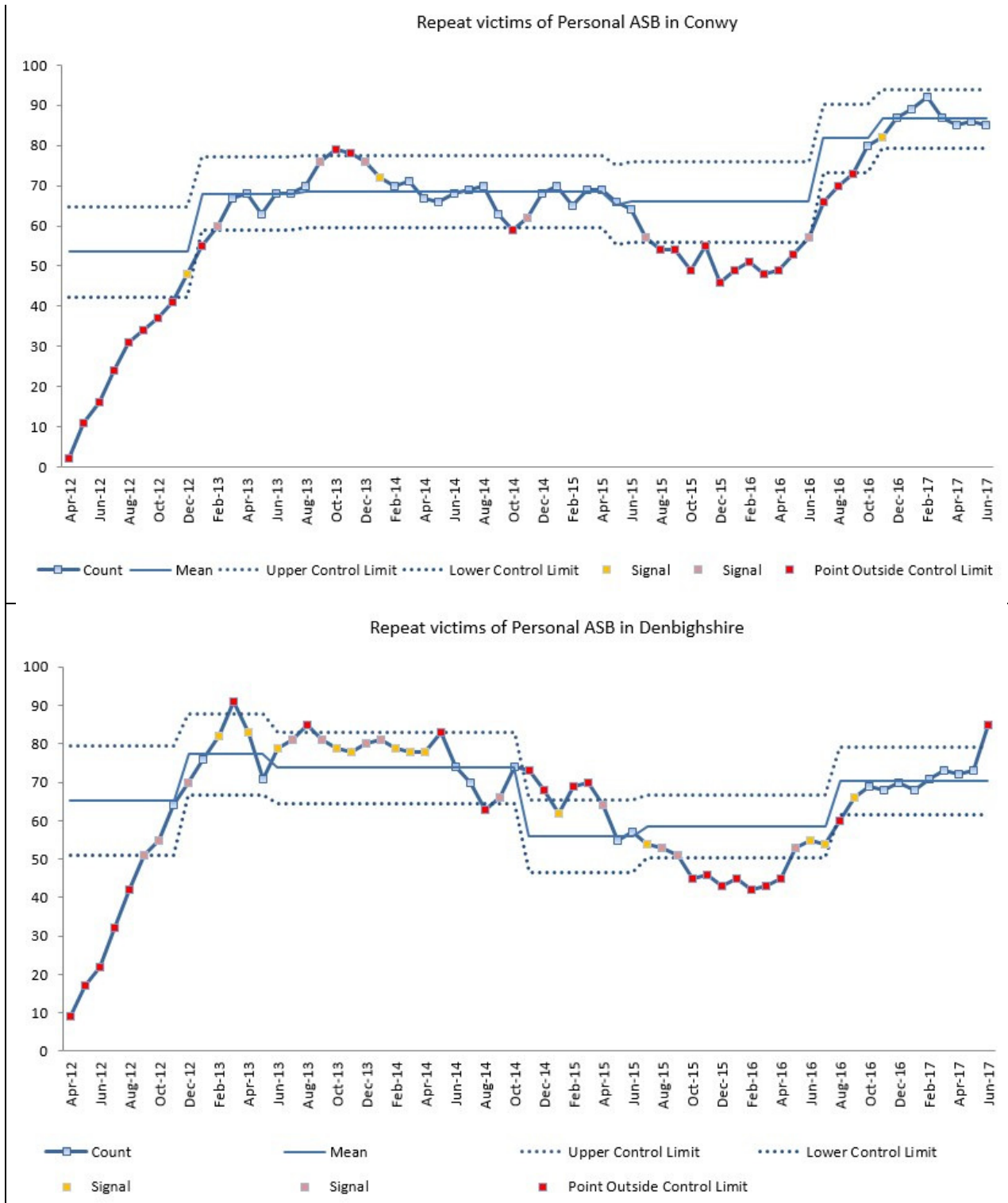


Antisocial Behaviour in Denbighshire



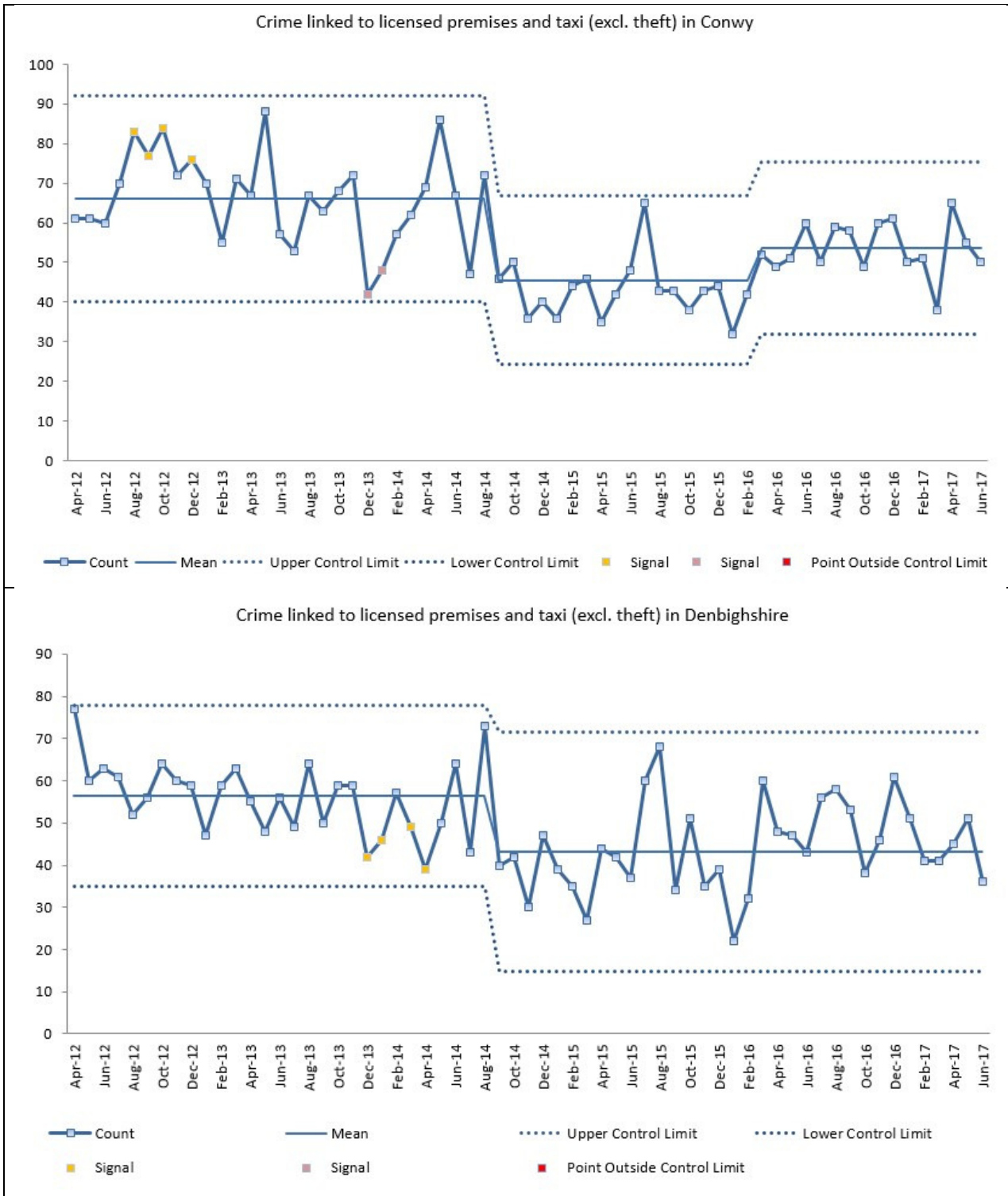


- Repeat victims of ASB Personal





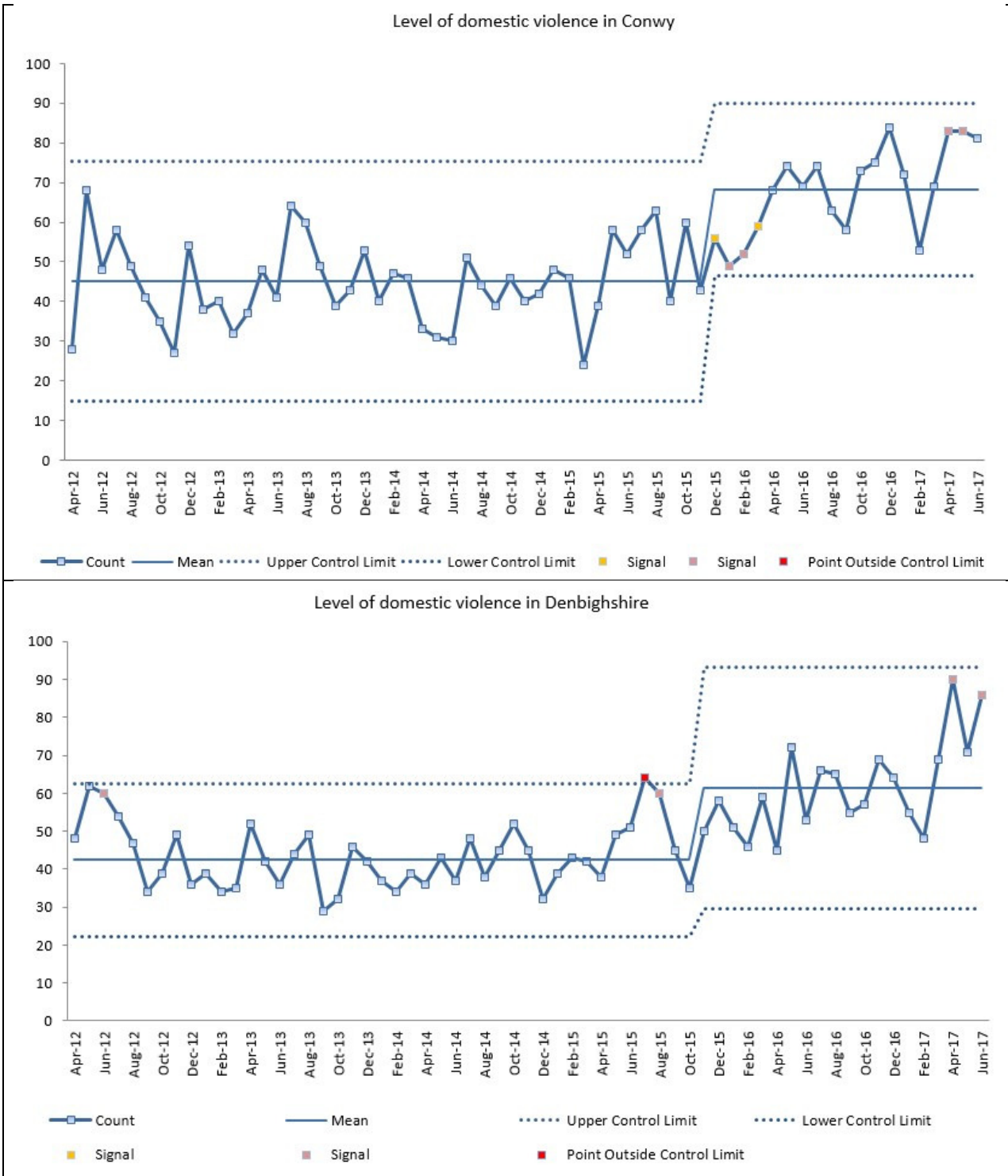
## Appendix – Crimes linked to licensed premises and taxis



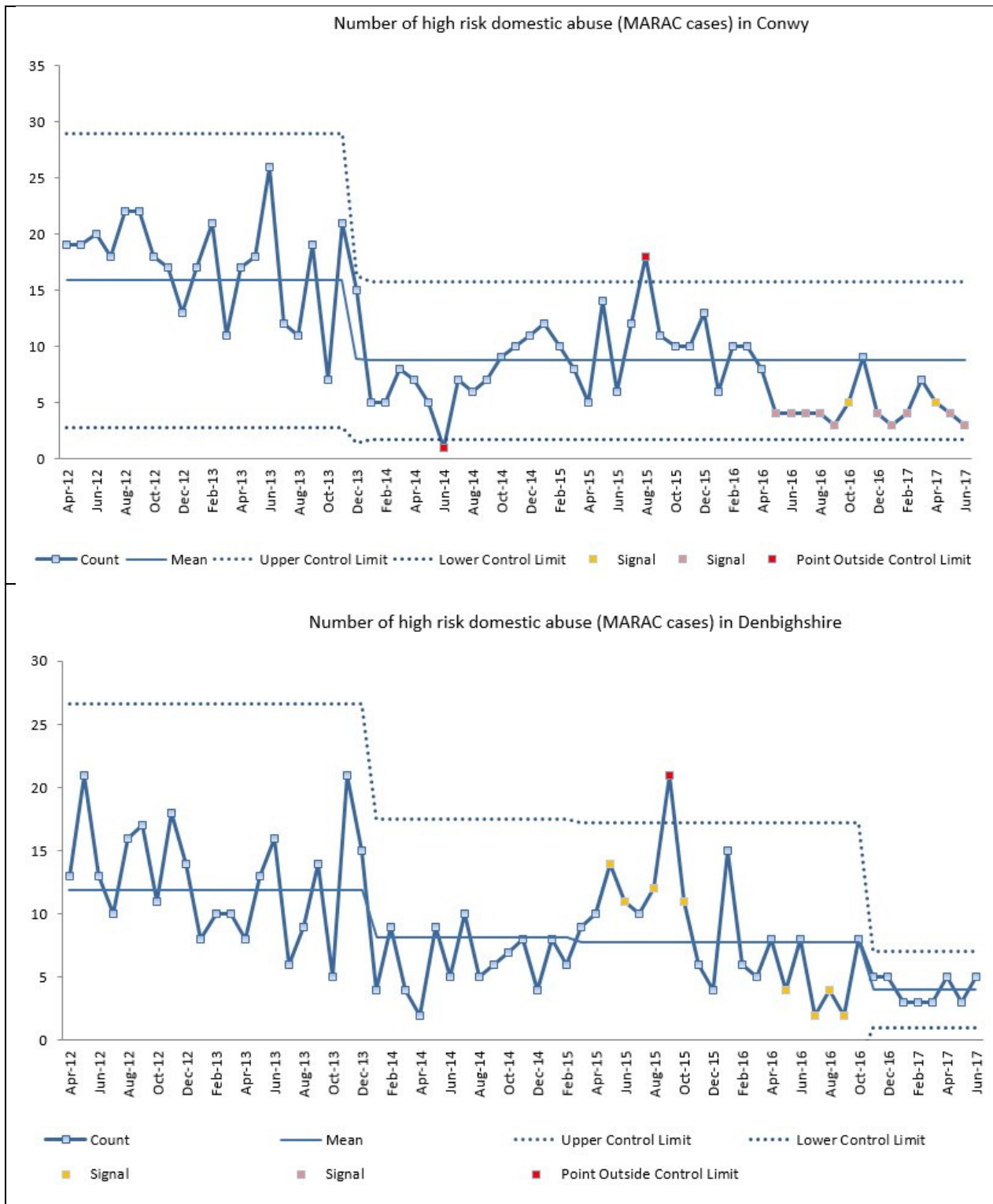




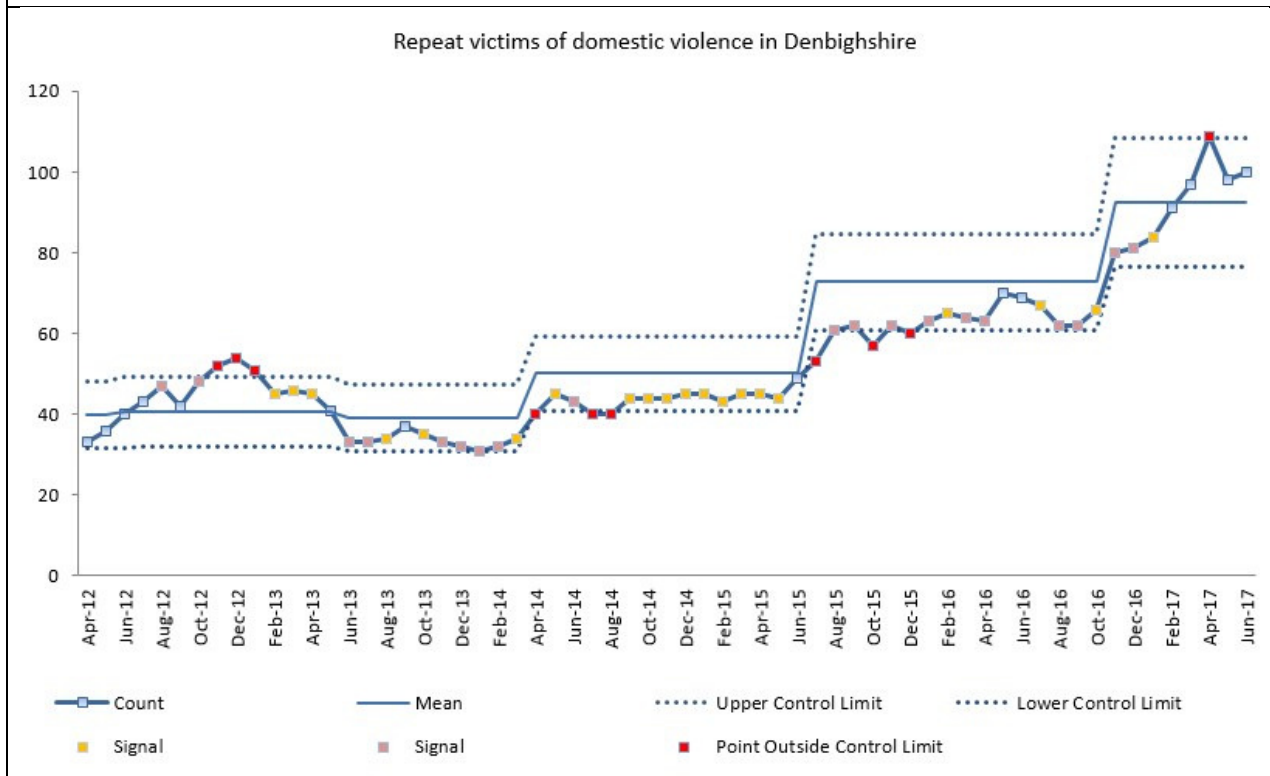
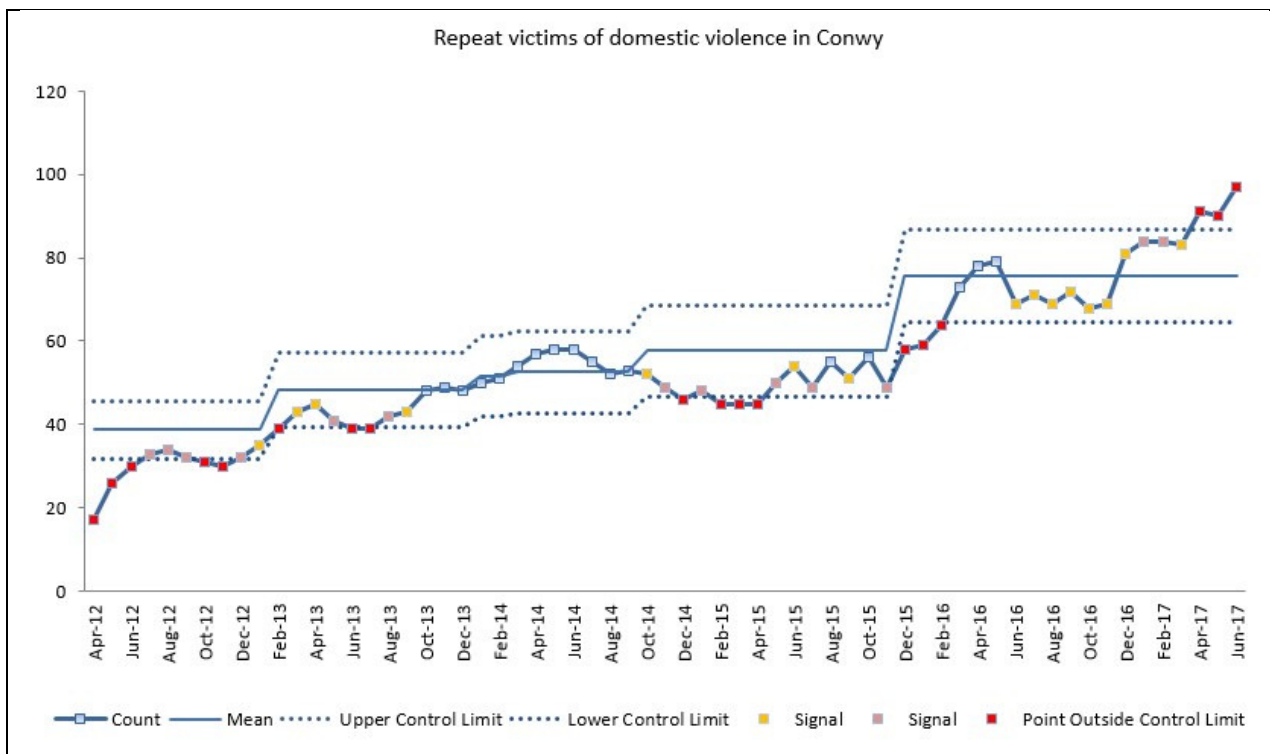
## Appendix – Domestic violent crime



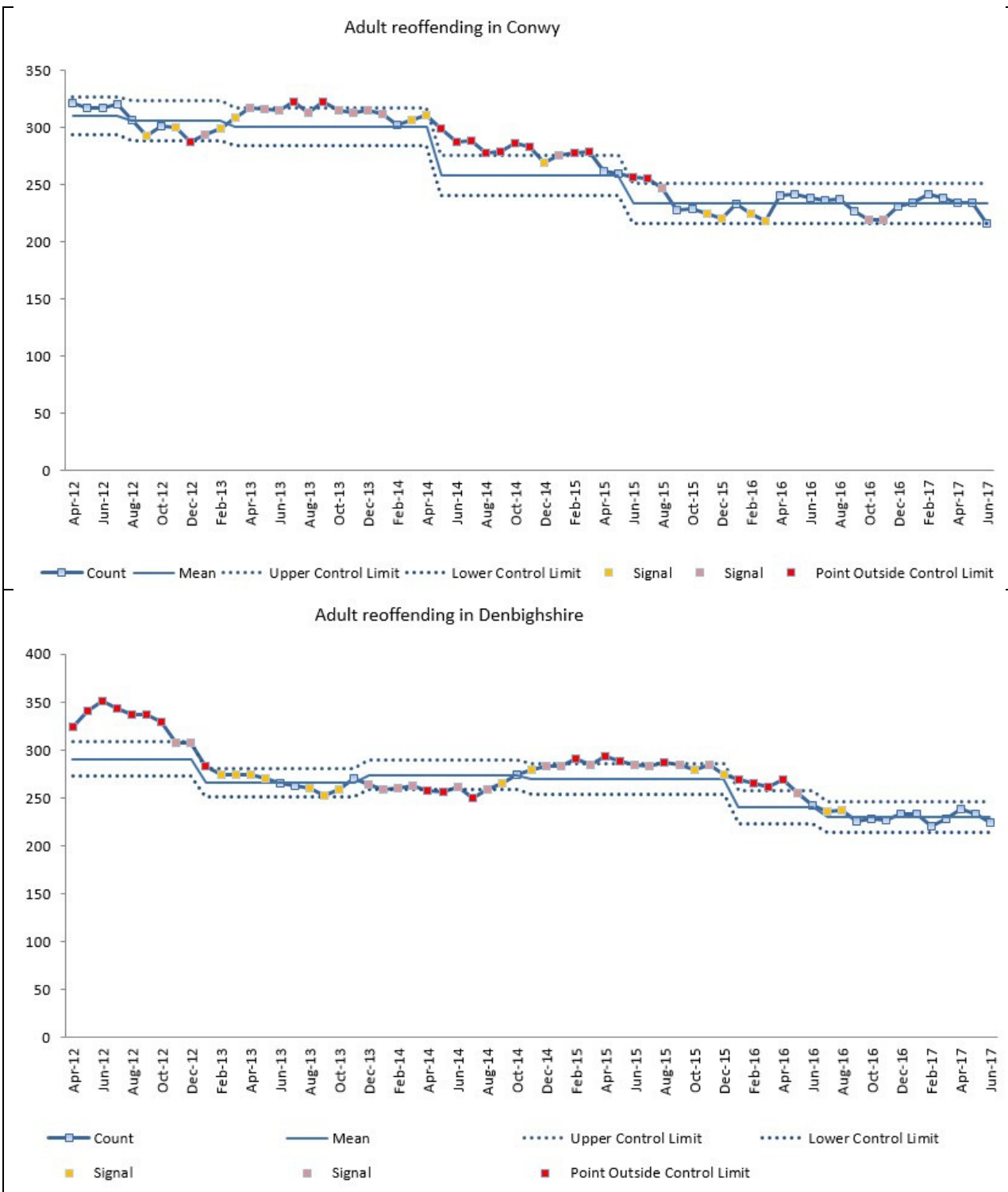
## Appendix – High risk domestic abuse cases discussed in MARAC



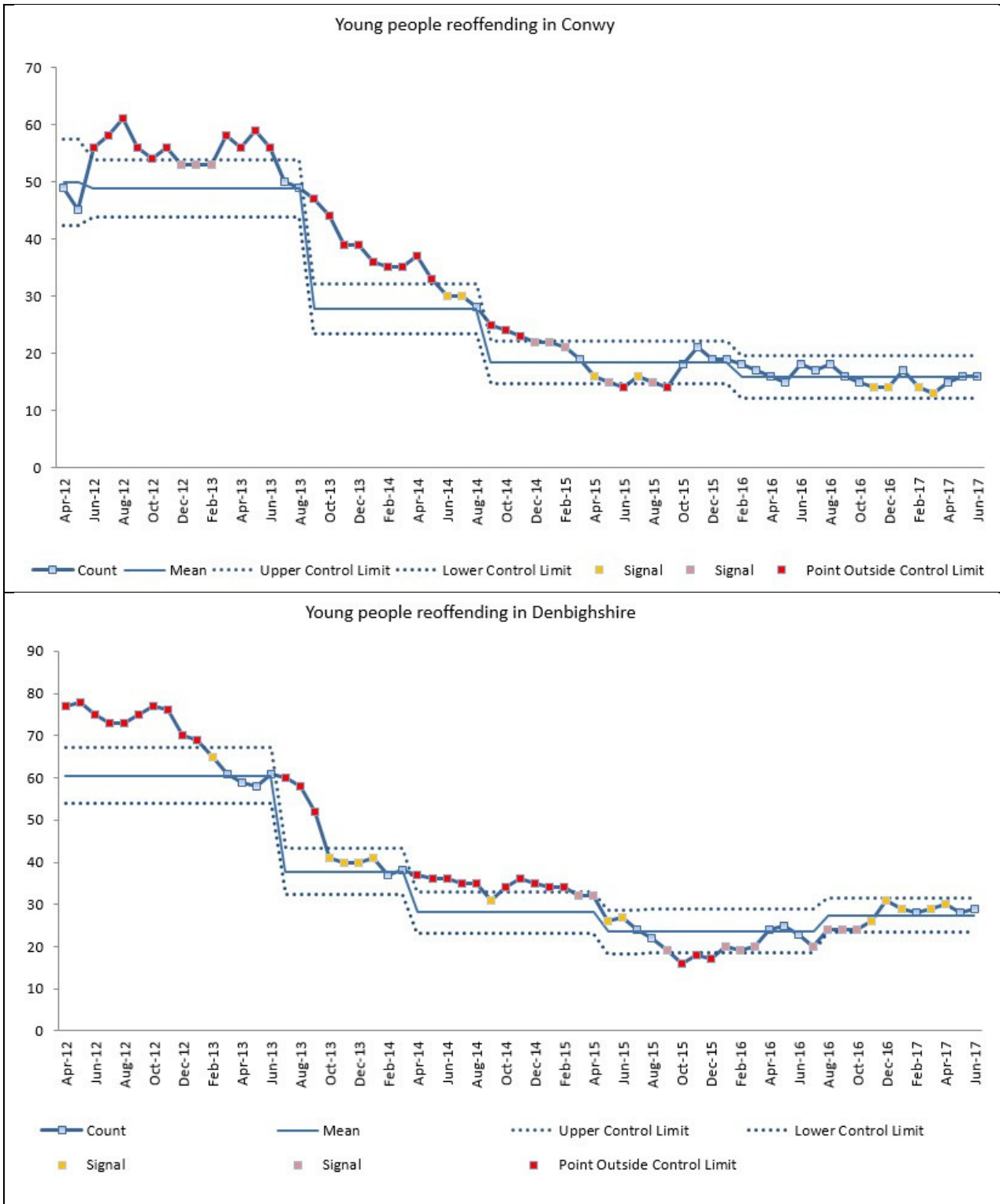
## Appendix – Repeat victims of Domestic Violence



## Appendix – Adult Offending

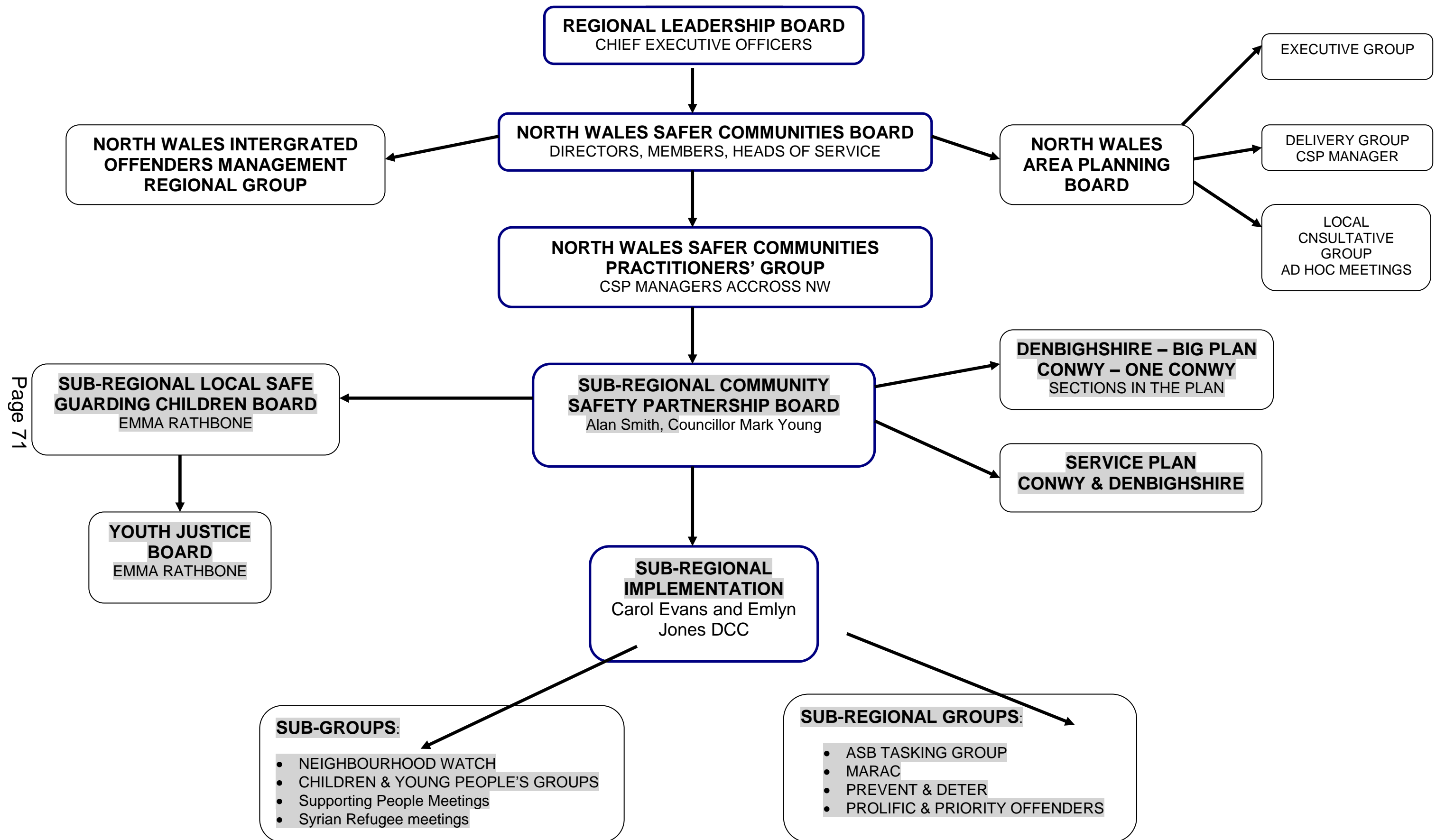


## Appendix – Youth Offending



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COMMUNITY SAFETY STRUCTURE



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## Appendix 4

# Initial Equality Impact Assessment (EIA) Screening

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                            |                                        |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|----------------------------------------|
| Officer/s completing assessment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                  | Sian Taylor                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Date of Assessment         | 11/12/2015                             |
| Name of Service                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Community Safety | Head of Service CSP Chair -Peter Brown                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Name of Policy or Practice | Community Safety Action Plan 2015-2017 |
| <p>1. What is being assessed? (<b>Please double click on the box and select 'checked' as appropriate to cross X</b>)</p> <p> <input type="checkbox"/> New and revised policies or practices<br/> <input type="checkbox"/> New procedures (which modify service delivery or employment practices)<br/> <input type="checkbox"/> Service review or re-organisation proposals which affect the community and/or staff<br/> <input type="checkbox"/> Efficiency or saving proposals<br/> <input type="checkbox"/> Setting budget allocations for new financial year<br/> <input type="checkbox"/> Decisions affecting service users, employees or the wider community<br/> <input type="checkbox"/> New project proposals affecting staff, communities or accessibility to the built environment, eg, new construction work or adaptations to existing buildings<br/> <input checked="" type="checkbox"/> Other please explain: Pre-existing action plan - referenced by the Corporate Plan and Single intergrated plan         </p> |                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                            |                                        |
| 2. Briefly describe the aims, objectives and purpose.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                  | The Community Safety Action plan is set for 2015-2017 and is aimed at the promotion and sustaining of Conwy as a safe place to live                                                                                                                                                                                                                                                                                                                                                                                                       |                            |                                        |
| 3. Who is intended to benefit and in what way?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                  | Denbighshire and Conwy County Residents                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                            |                                        |
| 4. What outcomes are wanted?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                  | Reductions in crime linked to licensed premises, reductions in the fear of crime, reduction in acquisitive crime, reduce the number of repeat victims of crime, reductions in violent crime and violent crime related to alcohol, reductions in re-offending, reduction of offending in under 18s, reduction of availability og alcohol to young people, increase the number of prosecutions for environmental crime, reductions in alcohol and drug misuse per 100,000, reduction of hospital admissions for drugs and alcohol at Ysbyty |                            |                                        |

|                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                     |                                                 |          |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|----------|
|                                                                                                                                                                                                                                                           | Glan Clwyd, increase interventions by alcohol support team in police custody. Raise awareness of violence against women and domestic abuse, increased support for victims and children involved and improved response to victims of domestic abuse by all agencies. |                                                 |          |
| 5. What factors/forces could contribute/detract from the outcomes?                                                                                                                                                                                        | Funding, legislative changes, staff redundancy or changes in agency structures etc...                                                                                                                                                                               |                                                 |          |
| 6. Who are the main stakeholders?                                                                                                                                                                                                                         | Conwy County Borough Council, North Wales Police, Youth Justice Service, Betsi Cadwaladr University Health Board                                                                                                                                                    |                                                 |          |
| 7. Who implements the policy or practice and who is responsible for it?                                                                                                                                                                                   | Various projects under 5 main headings are run by different agencies including North Wales Police, Conwy County Borough Council, Youth Justice Service, Betsi Cadwaladr University Health Board. Sian Taylor is the responsible DCC/ CCBC Officer                   |                                                 |          |
| 8. Are there concerns that the policy or practice could have a differential impact on racial groups? What evidence (presumed or otherwise) is there for this? (including Welsh language or other language needs)                                          | <b>Y</b><br><input type="checkbox"/>                                                                                                                                                                                                                                | <b>N</b><br><input checked="" type="checkbox"/> | Details: |
| 9. Are there concerns that the policy or practice could have a differential impact due to the sex of a person? What evidence (presumed or otherwise) do you have for this? (including marriage/civil partnership or pregnancy/maternity)                  | <b>Y</b><br><input type="checkbox"/>                                                                                                                                                                                                                                | <b>N</b><br><input checked="" type="checkbox"/> | Details: |
| 10. Are there concerns that the policy or practice could have a differential impact due to disability? (or because of something arising from a disability e.g. carers or dependents) What existing evidence (presumed or otherwise) do you have for this? | <b>Y</b><br><input type="checkbox"/>                                                                                                                                                                                                                                | <b>N</b><br><input checked="" type="checkbox"/> | Details: |
| 11. Are there concerns that the policy or practice could have a differential impact due to sexual orientation?(including marriage or civil partnership) What existing evidence (presumed or otherwise) do you have for this?                              | <b>Y</b><br><input type="checkbox"/>                                                                                                                                                                                                                                | <b>N</b><br><input checked="" type="checkbox"/> | Details: |

|                                                                                                                                                                                             |                                       |                                                  |                                                                                                                                                                                                                         |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|--------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>12. Are there concerns that the policy or practice could have a differential impact due to a person's age? What existing evidence (presumed or otherwise) do you have for this?</p>      | <p>Y<br/><input type="checkbox"/></p> | <p>N<br/><input checked="" type="checkbox"/></p> | <p>Details:</p>                                                                                                                                                                                                         |
| <p>13. Are there concerns that the policy or practice could have a differential impact due to religion or belief? What existing evidence (presumed or otherwise) do you have for this?</p>  | <p>Y<br/><input type="checkbox"/></p> | <p>N<br/><input checked="" type="checkbox"/></p> | <p>Details:</p>                                                                                                                                                                                                         |
| <p>14. Are there concerns that the policy or practice could have a differential impact due to gender reassignment? What existing evidence (presumed or otherwise) do you have for this?</p> | <p>Y<br/><input type="checkbox"/></p> | <p>N<br/><input checked="" type="checkbox"/></p> | <p>Details:</p>                                                                                                                                                                                                         |
| <p>15. Could the differential impact identified in 8 – 14 amount to there being the potential for adverse impact for any of the protected groups above?</p>                                 | <p>Y<br/><input type="checkbox"/></p> | <p>N<br/><input checked="" type="checkbox"/></p> | <p>Details (for each protected group adversely affected)</p>                                                                                                                                                            |
| <p>16. Should the policy or practice proceed to a full impact assessment? (if you have answered Yes to Question 15 you should conduct a full EIA)</p>                                       | <p>Y<br/><input type="checkbox"/></p> | <p>N<br/><input checked="" type="checkbox"/></p> | <p>If Yes complete a full EIA. If no, detail below actions to ensure the policy or practice complies with requirements of equality and human rights legislation (e.g. change of wording or additional information).</p> |
| <p><b>Note:</b> The relevance of policy or practice will depend not only on the number of those affected, but also the significance of the effect on them.</p>                              |                                       |                                                  |                                                                                                                                                                                                                         |
| <p>Further comment:</p>                                                                                                                                                                     |                                       |                                                  |                                                                                                                                                                                                                         |
| <p>Authorisation</p>                                                                                                                                                                        |                                       |                                                  |                                                                                                                                                                                                                         |

Assessment Author: Sian Taylor  
Date: 11/12/15

Head of Service: CSP Chair- Peter Brown  
Date: **14/12/15**

**Note:** Please email an electronic copy to the HR and Equality Officer.

**Report to:** Partnerships Scrutiny Committee

**Date of Meeting:** 14 September 2017

**Lead Member / Officer:** Lead Member for Independence and Well-being/  
Service Manager, Community Support Services

**Report Author:** POVA Co-ordinator

**Title:** Annual Report on Safeguarding Adults in Denbighshire 1<sup>st</sup>  
April 2016 – 31<sup>st</sup> March 2017

## 1. What is the report about?

This report constitutes the annual performance report for Safeguarding Adults in compliance with statutory guidance and provides an overview of the impact of local safeguarding arrangements and practice.

## 2. What is the reason for making this report?

To provide Members with an overview of the impact of Local Safeguarding arrangements and practice and to review progress in this key area of work over the last twelve months. To refer to data which reflects figures submitted by the Local Authority on an annual basis to the Welsh Government Data Unit. It also shows the progress made in response to the areas of concern raised by CSSIW in their Annual Review and Evaluation of Performance for 2016 – 2017.

## 3. What are the Recommendations?

That members receive and comment on the report and acknowledge the important nature of a corporate approach to the safeguarding of adults at risk and the responsibility of the Council to view this as a key priority area and to place it alongside the commitment and significance given by Denbighshire to Child Protection.

## 4. Report details – Background

4.1 CSSIW's letter in June 2017 relating to the Performance Review of Denbighshire County Council Social Services raised the following areas of concern in relation to the council's performance within the field of adult protection:

*"During 2016/17 CSSIW continued to identify areas of concern and raised these directly with managers as they arose. Issues included lack of involvement of the individual or their carers in the safeguarding process, care providers being asked to investigate themselves without oversight, minutes being incomplete and lacking key information, timeliness of strategy meetings and safeguarding cases left incomplete."*

Senior Managers have strongly refuted some of these concerns (see appendix 1) and have asked for a meeting with the Chief Inspector to discuss CSSIW's approach to Denbighshire.

## 5. Adult Protection Activity in Denbighshire 2015 – 2017

| Year        | Reports(referrals) received |
|-------------|-----------------------------|
| 2013 - 2014 | 298                         |
| 2014 - 2015 | 354                         |
| 2015 - 2016 | 355                         |
| 2016 - 2017 | 527                         |

### Headlines from 2016-17

- Significant increase (48%) in number of reports (referrals) received
- 31% of cases progressed to Strategy Meeting
- Half of the reports received are from provider agencies
- Highest categories of abuse are physical (39%) and neglect (31%)
- Paid employees are the highest category (59%) of person alleged responsible for abuse

**See Appendix 2 for the headlines of safeguarding data 2016 - 17**

### 5.1 Performance Indicators

There is only one national performance indicator currently relating to Adult Protection: the number of enquiries completed within 7 working days.

Our compliance for this first year has been 76%

## 6 Developments

6.1 Since January 2016 there have been significant changes to the framework within which the Safeguarding Team works following an internal restructure and the implementation of the Social Services and Wellbeing (Wales) Act 2014.

The Safeguarding Team in Denbighshire has been strengthened considerably during the last 18 months. The team now consists of the following staff:-

- Team Manager
- 2 deputy team managers
- 2 x Full time Safeguarding Administrators
- Part time Deprivation of Liberty Administrator
- 2 social workers

6.2 The current model of delivery has been adapted to deliver the safeguarding process determined by the Social Services and Well-being (Wales) Act 2014. Part 7 of the Act relates to Safeguarding and requires local authorities to investigate where they suspect that an adult with care and support needs is at risk of abuse or neglect. This is referred to as an enquiry.

6.3 The Guidance (volume 1) on Part 7 of the Act indicates that in broad terms, there should be three phases to an enquiry:

- screening,

- initial evaluation,
- determination.

The screening is undertaken as a priority by Single Point of Access, who check the general factual accuracy of the referral. The initial evaluation and determination are processes undertaken by the Safeguarding team. If the decision (determination) is to proceed to a Strategy Meeting – then we currently follow the Wales Interim Policy and Procedure for the Protection of Vulnerable Adults, whilst we await further volumes of the guidance, that are currently being developed, including work to refresh the Wales Interim Policy and Procedure.

6.4 Within locality, complex disability and mental health teams there are 15 team managers and deputies who undertake the Designated Lead Manager (DLM) role. If the outcome of an enquiry is to proceed to a Strategy Meeting, a DLM from the relevant team will arrange and chair the strategy meeting and co-ordinate the safeguarding process to its conclusion.

6.5 Since strengthening the Safeguarding Team’s capacity a great deal of work has been carried out to streamline processes and ensure safeguarding referrals are dealt with and completed in a timely manner. The number of safeguarding referrals closed within a year indicates the improvement in this area:

|           |     |
|-----------|-----|
| 2014 – 15 | 79  |
| 2015 – 16 | 101 |
| 2016 - 17 | 186 |

6.6 Earlier this year the Safeguarding Team became co-located in Ruthin. Bringing the administrative element of the team together in one place has strengthen the support they provide and enabled more efficient sharing of knowledge, expertise and workload. Extra administrative capacity has also been funded to deal with the DoLS work, which could also support the safeguarding element of the work in future.

6.7 Quality issues are still captured during the closure process as well as during the quarterly audits, but the issues are dealt with in a more appropriate forum via a coaching and mentoring sessions between Senior Practitioner (Safeguarding Lead) and DLM’s in Locality teams. Internal processes to facilitate the correct closure of every case have also been reviewed and amended. Quarterly audits are carried out by Principal, Service and Team Manager on a random sample of safeguarding cases. Whilst the quality of the contents of Strategy Meeting minutes have steadily improved especially in relation to ascertaining the capacity and consent of the adult at risk and the evaluation of risk; the timeliness of meetings remain an area for improvement.

## **7 Deprivation of Liberty Safeguards (DoLS)**

7.1 As reported in previous Scrutiny Reports the Supreme Court Judgement on 19/3/14 and further case law sparked a considerable increase in DoLS activity nationally and this is no different in Denbighshire. The Law Commission has undertaken a review of the current DoLS framework across England and Wales, and Consulted on a range of significant reforms in autumn 2016. The Government reject the initial reforms recommended by the law commission, but accepted revised reforms which were

published in a white paper in April 2017. These reforms recommend significant changes in the both the process and delivery of the safeguards going forward. Unfortunately the reforms were not contained in the Queens speech for the current parliament and their implementation cannot be expected within the next 3-4 years. DoLS arrangements and processes remain unchanged in the meantime.

- 7.2 During this year 68 authorisations were in place and 314 applications were received. There are currently 397 on the waiting list.
- 7.3 There have been 6 individuals who have exercised their legal right to appeal to the Court of Protection in the past 12 months, as a result of the DoLS authorisation being in place. The court has made determinations in 3 instances, dismissing the appeals, with 3 cases ongoing.
- 7.4 Coaching and mentoring has been provided on a regular basis to best interest assessors (BIA's) by the senior practitioner (DoLS lead) and this has increased the confidence and ability of BIA's to undertake assessments (8 per year) as a minimum. A small grant of £15,000 FROM Welsh Government was utilised to fund additional assessments which BIA's undertook in their own time. This provided an additional 65 assessments over the 12 month period.

## **8. How does the decision contribute to the Corporate Priorities?**

The Safeguarding Adults arrangements contribute directly to the corporate priority to protect vulnerable people and enable them to remain living independently.

## **9. What will it cost and how will it affect other services?**

This service is already featured within existing budgets.

## **10. What are the main conclusions of the Well-being Impact Assessment? The completed Well-being Impact Assessment report can be downloaded from the website and should be attached as an appendix to the report**

A Well-being Impact Assessment is not required as this report proposes no changes to policy.

## **11. What consultations have been carried out?**

Not applicable.

## **12. Chief Finance Officer Statement**

There are no financial implications arising directly from this report

## **13. What risks are there and is there anything we can do to reduce them?**

- Volume of work for Safeguarding Reports and DoLS applications and keeping to required timescales
- Utilization of skill mix within the Safeguarding Team to increase capacity to deal with enquiries.
- Increasing costs of DoLS work i.e. medical assessments, IMCA, Court applications.



- Complying with the judgement in relation to individuals living in the community, where an application to the Court of Protection is required.
- To date we have taken 4 cases to Court which have resulted in authorisations. We have focused on Complex Disability team and reviewed caseloads to come up with a list of 147 individuals that need to be considered for court applications relating to deprivation of liberty in community settings. RAG status applied to each individual based on objection and level of deprivation. Currently working with our Legal Department on applications to Court for another 6 individuals.
- Delay in recruitment to deputy team manager and social work post.
- Two locum social workers have been recruited to cover vacant posts to ensure there is capacity within the team to deal with the workload whilst recruiting for permanent staff.

#### **14. Power to make the Decision –**

- 14.1 Scrutiny's powers with respect to this matter are set out in Section 21 of the Local Government Act 2000 and Section 7 of the Council's Constitution.

**Contact Officer:**  
POVA Co-ordinator  
Tel: 01824 706675

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**Safeguarding Adults at Risk – briefing note in response to CSSIW Performance Review of Denbighshire in relation to Safeguarding Adults.**

**1. Lack of involvement of the individual or their carers in the safeguarding process.**

Summary of findings of safeguarding audits for 2016 -17 indicate there has been an improvement in this area with evidence of arrangements for feedback to the adult at risk and / or their family recorded in Strategy Meeting minutes and casenotes. There has also been improvement in recording the capacity and consent of individuals in relation to the safeguarding process.

**2. Care providers being asked to investigate themselves without oversight.**

The Wales Interim Policy and Procedures for the Protection of Vulnerable Adults from Abuse indicates that terms of reference for a non-criminal investigation should be considered by those present at the strategy meeting, which includes who the investigating agency or agencies will be.

Care providers, whether they be within the independent sector, third sector, health or local authority are often asked to identify an investigator from within their organisations. The 'oversight' is provided via the terms of reference agreed by those present at the strategy meeting, and also when the investigation report / feedback is discussed at a further strategy meeting.

Capacity within an organisation to carry out such investigations are often an issue. If it's deemed that a single agency investigation is appropriate, very often it is agreed that the case coordinator or contracts officer is also involved in the investigation.

There are times when an independent investigator is deemed necessary – this is often due to the complex or contentious nature of the allegations.

**3. Minutes being incomplete and lacking information.**

Summary of findings of safeguarding audits for 2016 -17 again indicate improvements in the content and quality of strategy meeting minutes.

A recent referral for an Adult Practice Review made it necessary for a senior manager to review strategy meeting minutes and they were pleased to see good quality minutes with clear rationale for decisions reached.

**4. Timeliness of strategy meetings and safeguarding cases left incomplete.**

A process has been developed setting out clear timescales for holding strategy meetings, completing and circulating minutes.

The Act sets out a standard for the completion of the enquiry stage (7 working days), however to date further guidance has not yet been published by Welsh Government recommending any timescales for the rest of the Safeguarding process. These timescales have been adapted from the Wales Interim Policy and Procedure.

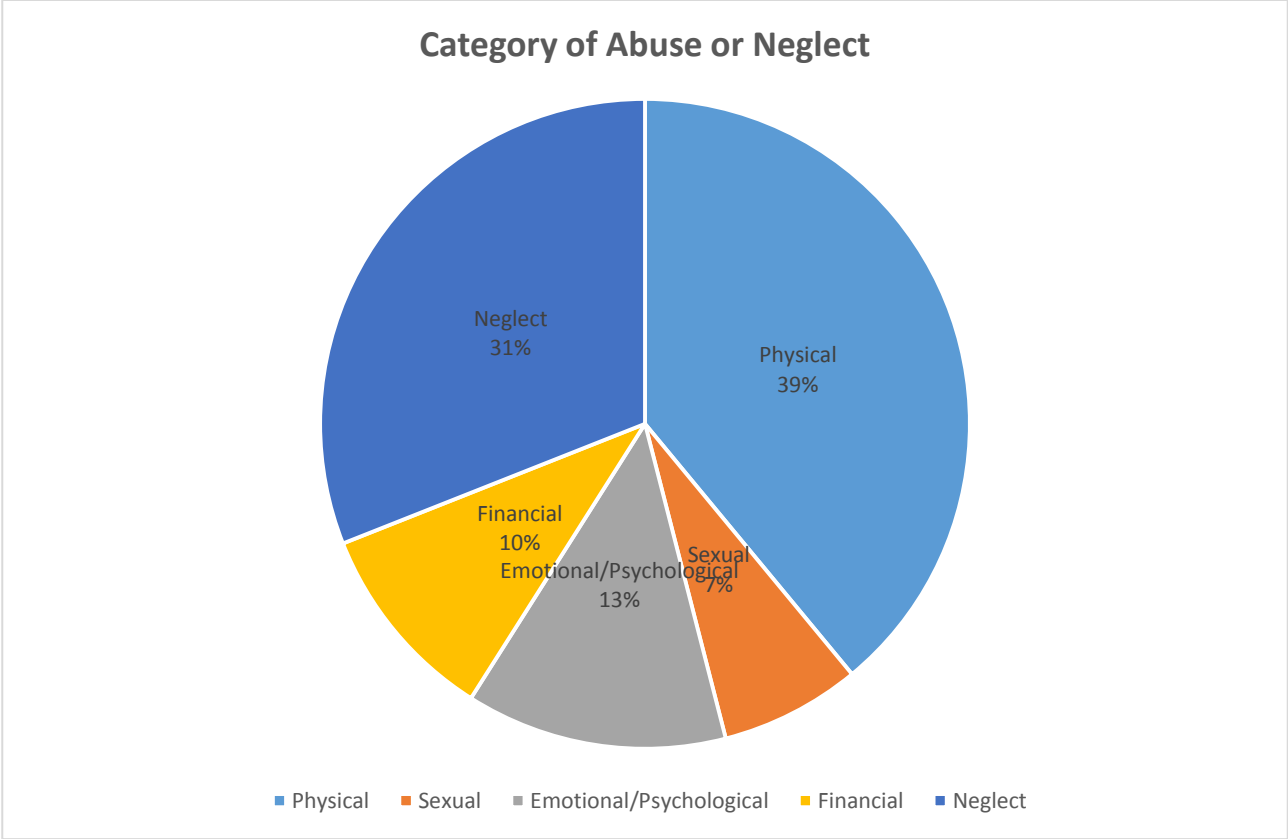
Meeting these timescales are proving to be a challenge, mainly because of the need to ensure representation from key agencies, which is not always available. New

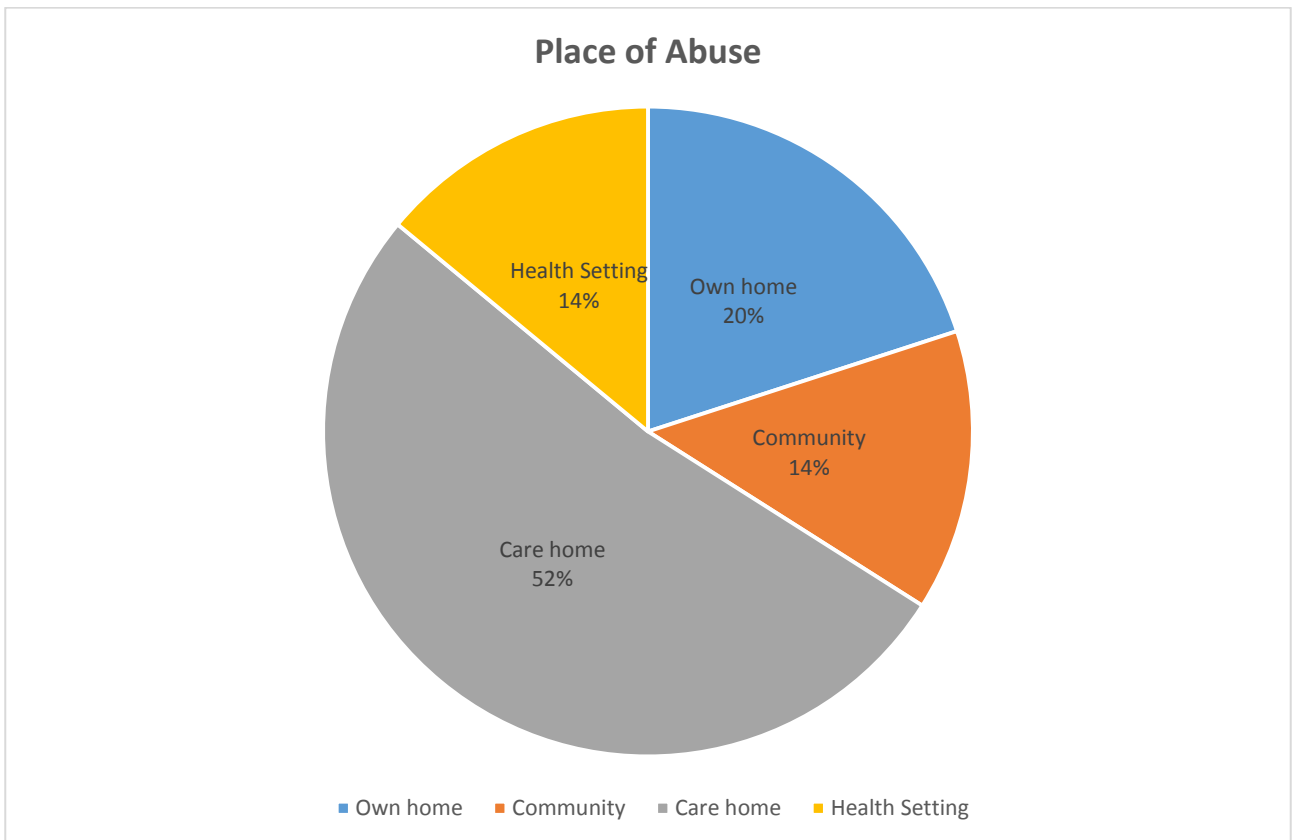
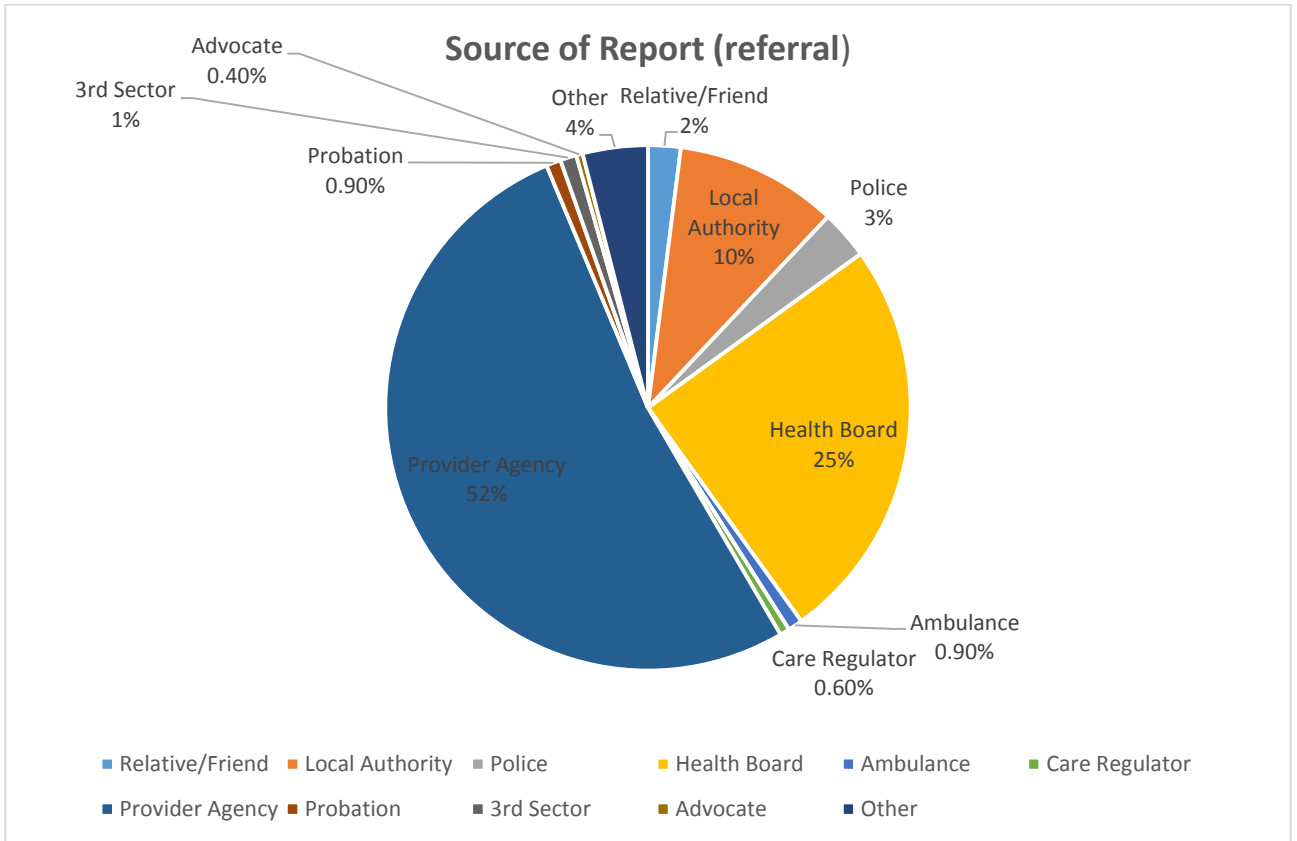
guidance regarding proceeding to a strategy meeting without all participants needs to be embedded in to practice.

Since strengthening the Safeguarding Team's capacity, a great deal of work has been undertaken to streamline processes and ensure safeguarding referrals are dealt with and completed in a timely manner. The number of safeguarding referrals closed within a year indicates the improvement in this area:

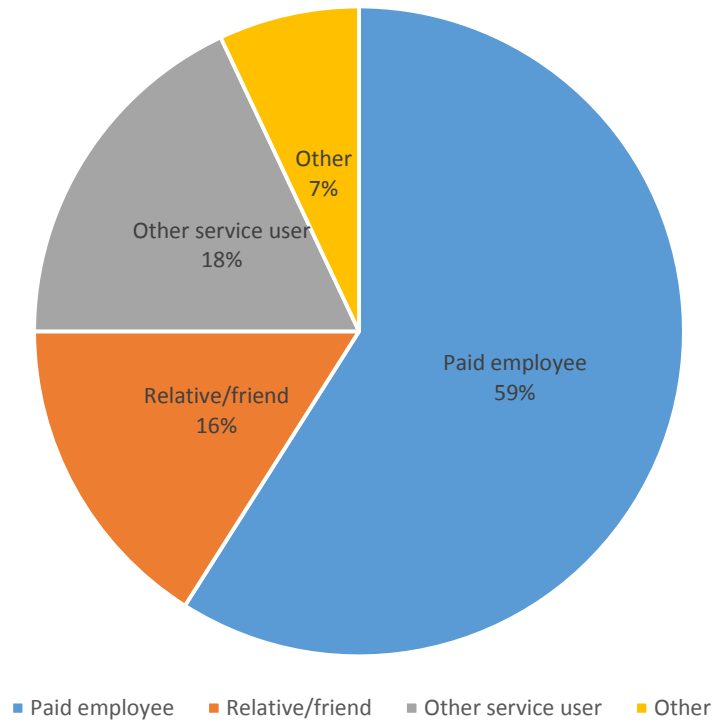
|           |     |
|-----------|-----|
| 2014 – 15 | 79  |
| 2015 – 16 | 101 |
| 2016 - 17 | 186 |

Headlines from Welsh Government Returns.





### Person alleged responsible for abuse



### Case 1

#### Overview of concern raised

Nursing home setting – allegation of neglect as result of lost controlled medication. Agency nurse allegedly failed to follow controlled drugs medication protocol, resulting in citizen with known historical drug addiction being able to steal large quantity of medication during drug administration period.

Threshold met on grounds that although no apparent harm occurred the potential to cause serious harm was evident, it was agreed that an investigation was required to determine how this error occurred. Police were involved and deemed the incident failed to meet their threshold for a criminal investigation on the grounds that no harm occurred and the incident was not intentional.

Initial strategy meeting was convened, the MDT agreed that a non-criminal investigation was required to fully review how the incident occurred and to review safeguarding measures for the individual and to consider the wider safeguards towards other residents within this home.

Immediate safeguarding action was taken at the time of reporting, with the agency worker being removed from the service and the agency was informed to support any wider safeguarding measures with other potential employers.

#### Action taken

Terms of reference were agreed to guide the investigation. The concluded outcome was that the agency nurse had been neglectful in their duties by failing to administer controlled drugs in accordance with NMC guidelines and in line with the home's policy and procedures, a delay in alerting management when the loss of medication was initially detected and a further failure to follow the home's local procedures in these situations.

Appropriate risk assessments were completed by the agency nurse's other employer, additional supervision and training completed along with completing a reflective practice piece of work.

The Home reviewed its own induction process for agency staff members, which were identified as being of a high standard. However, they did make amendments to further strengthen the safeguarding measures by reviewing their own policies and procedures in relation to equipment and staffing levels to support a more robust cover when administering controlled drugs, as result of the findings from the safeguarding investigation

Further disciplinary process was followed by agency and referral to the NMC regarding practise issue/competence of the RGN.

#### The difference/impact to the Citizen and or the service

The citizen involved has also reflected on his actions in taking the medication and has taken more responsibility in relation to his own rehabilitation programme, by engaging in community activities and exploring further education opportunities in attending college.



The revision of policies/procedures should reduce further risks in relation to medication dispensing for the individual and for others living in this service.  
The agency workers practise will also be reviewed by the regulatory body and consider any other action required to address any wider safeguarding issues.

## **Case 2**

### Overview of concern raised

A is 102 years of age and resident in a Care Home.

A has been diagnosed with dementia but is physically very active. After eating her tea, at approximately 17.35 she was able to leave the care home without staff knowledge and was returned 30 minutes later by a relative of a member of staff who had seen her walking alone. A was unable to identify herself or where she resided.

In response to this, additional safeguards were put into place by the Care Home including additional observations of A.

At 20.25 the same day, A was again able to leave the building without staff knowledge and was returned by the police having been found wandering along the road some distance from the home.

Further observations were introduced and staff advised to be more vigilant of A's whereabouts.

### Action taken:

Safeguarding enquiry stage completed which included discussion with CSSIW Inspector, DCC contracts officer, North Wales Police, care home provider.

Initial strategy meeting held.

In response to these incidents the provider has:

- 1) Undertaken a comprehensive risk assessment of all residents.
- 2) Completed a comprehensive Safeguarding Adults General Protection Plan
- 3) Reviewed and amended Risk management Plan
- 4) Amended Safeguarding: missing persons policy
- 5) Introduced a comprehensive training programme for all staff to include up to date safeguarding

In addition to the above, the provider has installed a new and more effective door closing mechanism that will eliminate the risk of the door being left open. Introduced a new visitor book with instruction relating to ensuring the door and outer perimeter gate is closed. Introduced a "Sun downing" activities programme that supports people with memory problems.

### The difference/impact to the citizen and or the service:

Having had this concern raised, the owner has responded positively having undertaken a thorough review of all risk management plans and general safeguarding protection plan. A is now benefitting from the support of the "Sun downing" programme

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**Report to:** Partnerships Scrutiny Committee

**Date of Meeting:** 4<sup>th</sup> September 2017

**Lead Member / Officer:** Lead Member for Well-being and Independence/  
Head of Community Support Services

**Report Author:** Principal Manager, Community Support Services

**Title:** Timely Hospital Discharge

## 1. What is the report about?

To provide an update on the progress to date in developing community arrangements to support timely discharges from hospital

## 2. What is the reason for making this report?

To provide information regarding progress in achieving timely hospital discharge and the various initiatives which have been developed in relation to this in order for Members to comment on these.

## 3. What are the Recommendations?

That Members provide feedback on the partnership activities to support timely discharge.

## 4. Report details

### 4.1 Delayed Transfers of Care/Discharge Flow

During 2016-2017, the Single Point of Access (SPOA) in Denbighshire received 15,126 referrals for community services. 4512 (29.8%) were from acute and community hospitals and a further 60 were from the Emergency Quadrant. Partners continue to monitor and manage potential delays of care in regular partnership meetings as well as during the monthly formal audit, which is reported to Welsh Government (WG) and forms the basis of the statutory performance indicator. Within Denbighshire the delays validated for social care reasons have reduced since the development of the Step down Cluster in September 2016. In 2014-2015, there were 12; in 2015-2016 there were 25; in 2016-2017 there were 23; and in the first 4 months of 2017-2018, there has only been 1 such delay.

### 4.2 The Step down Cluster/Step Down Team

There has been a pincer approach to improving discharge in the last year with the creation of a Step down Team within the Betsi Cadwaladr University Health Board (BCUHB) and the Step Down Cluster in Community Support Services in Denbighshire County Council. The Step Down Team comprises of the existing Assessment Discharge and Transfer Team (ADT) and the Discharge Liaison Nurses, enhanced by the additional support of a Psychiatric Liaison Nurse. This Team is led by a senior Manager who is an Occupational Therapist by profession but who has also worked in Denbighshire Social Services for many years

Simultaneously, the Step-Down Cluster was formed in Community Support Services from some temporary additional funding from the Intermediate/Integrated Care Fund (ICF) until the end of September 2017 as well as transferring some staff from the Locality Teams. The Cluster continues to work closely with the Single Point of Access and the Reablement Service. Referrals are mainly received from the two acute hospitals, seven community hospitals as well as the Enhanced Care Service in both the North and South of the County.

Individual Step down Cluster caseloads at any one time are no more than 11 per member of staff as they are all actively managed and an individual case worker may have a case for up to 8-10 weeks depending on need.

The benefits to discharge flow include the ability to respond quickly and prioritise discharges; targeted knowledge around discharge process and options for expediting discharge to a safe and appropriate destination; a person centred approach that helps individuals articulate their needs and concerns around discharge; targeted knowledge around positive risk management; specialised knowledge regarding the Continuing Health Care process; the ability to evidence needs for high cost care packages to facilitate discharge and to find creative solutions for ongoing sustainable support in the community

Some of the success of the Step down cluster is attributed to the skills and knowledge of the manager who is also an Occupational Therapist by profession. She has a thorough understanding of hospital processes, social care and reablement criteria as well as a specialist knowledge of the bio/psycho/social needs of individuals and the resources to address them.

Discussions are currently taking place in relation to some integration between the Glan Clwyd Step Down Team, the Denbighshire Step Down Cluster and Conwy County Borough Council hospital-based social work service

#### 4.3 Work with and to support Care Homes

In December 2016, Partners agreed it was important to support the Care Home Sector. Equipment to support safe moving and handling practice was purchased; an Advanced Nurse Practitioner post specifically to support care homes in South Denbighshire was appointed; and Treatment Escalation Plans were introduced in many Denbighshire care home for residents following the Intermediate Care funded pilot.

#### 4.4 Current Community Activity to support timely discharge through prevention includes:

- District Nurses are now providing 24/7 service in Denbighshire
- A small Falls Prevention Team based in SPOA was appointed in July 2017. This includes activity within care homes to prevent admission due to falls.
- There is now an establishment of 9 Health and Social Care Support Workers (HSCSW) in Denbighshire and a large part of their role is to facilitate discharge as well as prevent admission where possible. They are accessible through SPOA via the Community Nursing Service at weekends. From April 2016 to August 2017 the HSCSW Service received 256 referrals, 67% of these were hospital discharges.
- Early preventative activity through the development of Talking Points and the role of Community Navigators is viewed as crucial. Talking Points helped 1464 citizens between July 2016 and June 2017, with information (84%), advice (83%) and assistance (7%). The Community Navigators measure well-being outcomes to

demonstrate their success and appear to be thought highly of by professional and citizens alike.

#### 4.5 Future Plans/Pilots

There are developments both within the hospital and within the community planned. This includes the development/further development of:

- The Elderly multi-disciplinary unit to try and prevent admission to hospital and to wrap care around these people in their own homes instead. There will be a pilot for six weeks in September 2017 aiming to keep citizens fit and healthy in line with the Social Services and Well-being (Wales) Act. Community staff can refer anyone they believe would benefit from a multi-disciplinary assessment and intervention.
- The development of a Frailty Unit to have coordinated care for frail patients. There will be a pilot for 6 weeks in October 2017.
- Community Resource Teams. Opportunities for the co-location of community nursing, therapies and social care staff are being actively pursued and implemented and a major project is currently being scoped for integrated working to improve the coordination of care to citizens. The first Community Resource team has recently been co-located in the Royal Alexandra Hospital in Rhyl.
- The longer term development of the new hospital facility in Rhyl

#### 4.6 Regular and improved communication:

- There are regular planned and one off partnership general discussions for both general partnership activity and specifically for unscheduled care and hospital discharge. During August, the discussion included the possibility of working in partnership to establish a 'home first' model and targeting those patients who would be appropriate. We also discussed practices to ensure that those people who already have packages of care (that are financially maintained for 2 weeks when someone goes in to hospital) do not stay in any longer than necessary when fit for discharge, risking inefficiency because of having to re-arrange support
- The District Nursing Service and Chronic Conditions Nurses are now notified of patients with catheters being admitted so that they can support that cohort of often vulnerable patients to return home in a timely way.

### 5. How does the decision contribute to the Corporate Priorities?

Supporting hospital discharge has a clear impact on the corporate priority to ensure that vulnerable people are protected and able to live as independently as possible.

### 6. What will it cost and how will it affect other services?

It is expected that work in this area and any proposals for the future will have a positive effect on service delivery. There will be no additional costs unless funded by grants such as the Intermediate Care Fund. Preventing inappropriate or avoidable admission and getting the discharge process right and at the right time is likely to reduce dependency on social care services

## **7. What are the main conclusions of the Well-being Impact Assessment?**

The plans for timely hospital discharge largely affect older people and their need to access to good quality community health and social care services. The approach used by Denbighshire Social Services is in line with the Social Services and Well-being Act and aims at empowering communities to become more resilient and manage their own health and well-being. As shared plans develop, there will be a need for more thorough impact assessments. Having a robust workforce development plan is crucial. See appendix from January 17 Partnership Scrutiny Report (WBIA attached).

## **8. What consultations have been carried out with Scrutiny and others?**

The contents of this report have been prepared in consultation with colleagues in BCU. The planning for most of the services referred to has been discussed in partnership fora such as Partnership Thursday, the Denbighshire Joint Locality Forum; the Central Area Integrated Services Board and various unscheduled care meetings and workshops.

## **9. Chief Finance Officer Statement**

Not applicable.

## **10. What risks are there and is there anything we can do to reduce them?**

The risks to the delivery of safe healthcare within North Wales are major, which is why CSS prioritise and work closely with colleagues in BCU on this subject. The lack of care workers is a risk to the safety of vulnerable people in Denbighshire. Actions for being effective includes the need for a major culture change within the organisations as well as managing the expectations of the general public.

## **11. Power to make the Decision**

Section 7 of the Council's Constitution outlines Scrutiny's powers with respect to policy development and review and monitoring the Authority's performance in meeting policy objectives.

### **Contact Officer:**

Principal Manager, Community Support Services

Tel: 01824 706501

# Hospital Discharge

## Wellbeing Impact Assessment Report

This report summarises the likely impact of a proposal on the social, economic, environmental and cultural well-being of Denbighshire, Wales and the world.

|                                      |                                                                                    |
|--------------------------------------|------------------------------------------------------------------------------------|
| Assessment Number:                   | 146                                                                                |
| Brief description:                   | Support from health and social care community services to support timely discharge |
| Date Completed:                      | 03/01/2017 10:57:11 Version: 1                                                     |
| Completed By:                        | Cathy Curtis-Nelson                                                                |
| Responsible Service:                 | Community Support Services                                                         |
| Localities affected by the proposal: | Whole County,                                                                      |

# IMPACT ASSESSMENT SUMMARY AND CONCLUSION

Before we look in detail at the contribution and impact of the proposal, it is important to consider how the proposal is applying the sustainable development principle. This means that we must act "in a manner which seeks to ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs."

## Score for the sustainability of the approach

Could you do more to make your approach more sustainable?

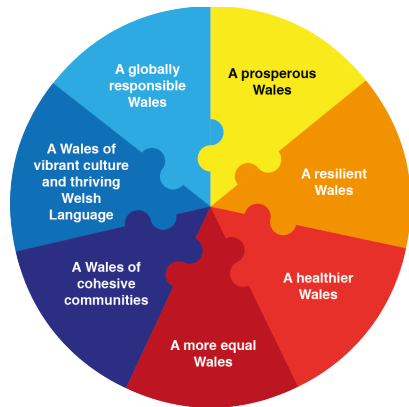
(2 out of 4 stars)



Actual score: 13/ 24.

## Summary of impact

Wellbeing Goals



|                                                               |          |
|---------------------------------------------------------------|----------|
| A prosperous Denbighshire                                     | Neutral  |
| A resilient Denbighshire                                      | Neutral  |
| A healthier Denbighshire                                      | Positive |
| A more equal Denbighshire                                     | Positive |
| A Denbighshire of cohesive communities                        | Positive |
| A Denbighshire of vibrant culture and thriving Welsh language | Neutral  |
| A globally responsible Denbighshire                           | Positive |

## Main conclusions

All activities described in the report about hospital discharge are aimed at ensuring people do not remain in hospital longer than is absolutely necessary. This means ensuring we have a robust social care workforce and excellent communication systems between health and social care. It also means that we need to invest in preventative approaches and initiatives that prevent people going into hospital away from their families when it is not necessary. Resilient health communities are what we are aiming for.



# THE LIKELY IMPACT ON DENBIGHSHIRE, WALES AND THE WORLD

## A prosperous Denbighshire

|                           |                            |
|---------------------------|----------------------------|
| Overall Impact:           | Neutral                    |
| Justification for Impact: | The developments are small |

### **Positive consequences identified:**

It is essential that more health and social care staff are trained and recruited and feel they have an important role to play

A skills-based approach is appropriate

Communication between health and social care staff is essential.

### **Unintended negative consequences identified:**

### **Mitigating actions:**

## A resilient Denbighshire

|                           |         |
|---------------------------|---------|
| Overall Impact:           | Neutral |
| Justification for Impact: |         |

### **Positive consequences identified:**

CESI already have an excellent recycling rate for community equipment

### **Unintended negative consequences identified:**

### **Mitigating actions:**

## A healthier Denbighshire

|                           |                                                                                    |
|---------------------------|------------------------------------------------------------------------------------|
| Overall Impact:           | Positive                                                                           |
| Justification for Impact: | More investment in community health services will reduce pressure on hospital beds |

### **Positive consequences identified:**

Maintaining people at home safely and independently with the help of health and social care community services is the core of the report

Part of the prevention work relates to participation and involvement in local communities e.g. the Community Navigators and Talking Points

It has been recognised that a closer relationship with mental health services is necessary at one end of the scale and the importance of the 3rd Sector Coordinator and the provision of information for wellbeing is essential at the other

It has been recognised that the capacity in community health services is poor

### **Unintended negative consequences identified:**

### **Mitigating actions:**

## A more equal Denbighshire

|                           |                                                          |
|---------------------------|----------------------------------------------------------|
| Overall Impact:           | Positive                                                 |
| Justification for Impact: | Better access to health and social care for older people |

### **Positive consequences identified:**

The majority of people in hospital are older people and any improvement in services in the community to help them maintain their independence and safety will be positive

### **Unintended negative consequences identified:**

### **Mitigating actions:**

## A Denbighshire of cohesive communities

|                           |                                                               |
|---------------------------|---------------------------------------------------------------|
| Overall Impact:           | Positive                                                      |
| Justification for Impact: | People should not be in hospital unless absolutely necessary. |

### **Positive consequences identified:**

Being in hospital when it is avoidable increases the risks of infection and dependency creation. Timely hospital discharge is essential  
Encouraging responsibility to manage on health and well-being is an approach used.

### **Unintended negative consequences identified:**

### **Mitigating actions:**

## A Denbighshire of vibrant culture and thriving Welsh language

|                           |                                                                                                                                                             |
|---------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Overall Impact:           | Neutral                                                                                                                                                     |
| Justification for Impact: | It is difficult to recruit staff across health and social care now and therefore employing a higher ratio of welsh language speakers is not always possible |

### **Positive consequences identified:**

All services aspire to the Welsh language standards

### **Unintended negative consequences identified:**

### **Mitigating actions:**

## A globally responsible Denbighshire

|                           |                                                                                                  |
|---------------------------|--------------------------------------------------------------------------------------------------|
| Overall Impact:           | Positive                                                                                         |
| Justification for Impact: | Better processes and responses from social care mean people can be discharged in a timely manner |

### **Positive consequences identified:**

Right to a family life (by not being in hospital)  
Social care adjusts practice to support the objectives of BCU

### **Unintended negative consequences identified:**

### **Mitigating actions:**

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**Report To:** Partnerships Scrutiny Committee  
**Date of Meeting:** 14 September 2017  
**Lead Member / Officer:** Bobby Feeley / Nicola Stubbins  
**Report Author:** Phil Gilroy  
**Title:** **Pooled Budgets**

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## 1. What is the report about?

This report provides Members with information regarding existing and future pooled budget arrangements between Denbighshire County Council (DCC) and Betsi Cadwaladr University Health Board (BCU).

## 2. What is the reason for making this report?

To provide information regarding past experience of pooling funds between DCC and BCU and to update Members on the requirements of the Social Services & Well-being (Wales) Act 2014 (SSWBA) to pool budgets between Local Authorities and Health Boards for the commissioning of residential care services.

## 3. What are the Recommendations?

That Members consider the information provided and provide comment on experiences to date as well as requirements for the future.

## 4. Report details

### 4.1 Legal Background

The Health Act 1999 initially provided significant flexibilities for NHS bodies and local government to pool budgets, integrate services and/or delegate the commissioning or management of provision of particular services to a lead partner (commonly referred to as s.33 Partnership Agreements). The SSWBA, Part 9, requires health and social care agencies within each regional Partnership Board to establish and maintain pooled funds in relation to the exercise of their care home accommodation functions by April 2018.

### 4.2 Local Experience

In Denbighshire we have 2 long standing and current formal Section 33 Partnership Agreements involving the pooling of funds; one for the integrated community equipment service (CESI) and one for a small service of Health and Social Care Support Workers (HSCSWs).

A Section 33 for the integration of some aspects of Occupational Therapy was negotiated in 2007 -2008, however, there was no agreement on the resources (in this case human resources) to commit to the Partnership, so it was not signed.

There was also an informal arrangement many years ago for the monitoring of a 'virtual' pooled intermediate care budget, which worked well until grant funding took over and partners started to remove elements of their own revenue budget as the financial situation worsened within their own organisations. The Single Point of Access (SPOA) is monitored in a similar way now.

There is therefore considerable experience of small scale pooling.

#### 4.3 Learning from Experience (see Appendix 1 for greater detail)

##### 4.3.1 Financial issues

- It is much easier for the Local Authority to identify the relevant budgets and amounts to be included in a pooled budget than the Health Board, as their budgets are split among many different parts of the organisation.
- Different VAT requirements between organisations need to inform best practice.

##### 4.3.2 Governance issues

- It is essential to have a formal agreement is to clarify and agree the aims objectives and outcomes of the partnership – the language needs to be unambiguous and there needs to be agreement on quality and standards

##### 4.3.3 Stakeholder Views

- Colleagues from BCU and DCC were invited to share their views on 'pooled budgets' based on their individual experience with budgets established for CESI/ SPOA and HSCSW. All contributors were supportive of seeing the expansion of pooled budgets, where priorities are shared.

#### **5. How does the decision contribute to the Corporate Priorities?**

The provision of pooled budgets will support the current priorities:

- Ensure that Vulnerable People are protected and are able to live as independently as possible; and,
- Modernising the council to deliver efficiencies and improve services for our customers

#### **6. What will it cost and how will it affect other services?**

At this point in time there is a lot of work being undertaken regionally to understand the implications of pooling residential care budgets. A further report to Scrutiny Committee will provide this detail.

#### **7. What are the main conclusions of the Well-being Impact Assessment?**

A local Well-being Impact Assessment has not been completed as the pooling of budgets is a statutory requirement from SSWBA, which has been impact assessed nationally.

#### **8. What consultations have been carried out with Scrutiny and others?**

This is the first report to Scrutiny on this matter.

**9. Chief Finance Officer Statement**

At this point in time there is a lot of work being undertaken regionally to understand the implications of pooling residential care budgets. A further report to Scrutiny Committee will provide this detail.

**10. What risks are there and is there anything we can do to reduce them?**

At this point in time there is a lot of work being undertaken regionally to understand the implications of pooling residential care budgets. A further report to Scrutiny Committee will provide this detail.

**11. Power to make the Decision**

Scrutiny's powers with respect to this matter are set out in Section 21 of the Local Government Act 2000 and Section 7.4.2(b) of the Council's Constitution

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## Appendix 1 - Learning from Experience

### Financial Aspects –

The pooling budgets for both CESI and HSCSWs have enabled us to use budgets more flexibly, progress integration and create new models of care and support, which are more efficient. The difficulty with setting up CESI initially was that there also needed to be revenue identified from both partners, which was relatively easy for the Local Authority, given that they already had an existing equipment service but the budgets for community equipment in BCU were managed in different operational areas and were not always easy to disaggregate. Information on activity was not readily available and there was no associated service. Locating and agreeing the level of finance for contributions initially required negotiation between commissioners at the highest level with senior operational managers advising them. Additional capital investment also requires consideration as does changes in legislation and local practice which might impact on the expenditure from the pooled budget. In addition to that a Partnership Agreement and some robust procedures were needed to determine:

- The treatment of pooled budget overspends/underspends - The holding accounts have been very useful for overspends at times.
- Application of budget cuts or service growth – We have rarely been able to do this in a timely manner
- Different VAT regimes - generally local authorities charge and recover VAT whereas the NHS does not
- Insurance liabilities and costs – There have been no problems to date in relation to this
- Audit arrangements and costs – only one audit has taken place funded and arranged by BCU and this was the subject of concern, given all the equipment services that BCU are involved in were audited but sweeping statements were made that were not accurate in relation to the Denbighshire service.
- Pension arrangements – when staffing are employed by one partner but are a partnership resource.
- The naming of a pooled budget manager from the hosting organisation and associated finance officers in both organisations - Additional reporting and monitoring requirements can be a burden and may need more investment if pooled budgets and partnership activity through grants continues to grow. The Health and Social Care Support Workers of which there are only 9 people are funded by three different grants and given there is no increase year on year, this also makes budgeting difficult..
- Other issues/risks/concerns at times included:
  - Loss of or perceived loss of accountability over budgets.
  - Concern re cross subsidisation of services – e.g. Telecare within CESI
  - Legacy costs if the agreement unwinds
  - Benefits being gained by one partner at the expense of the other partner
  - A focus on who funded what instead of on the outcomes have been achieved

### 4.3 Governance

Both CESI and the HSCSW pooled budgets had a formal partnership agreement and a formal Partnership Management Group to manage the Agreement. The former was regularly attended by all partners, the latter had poorer attendance. Both these groups have now been incorporated in to Partnership Thursday within Denbighshire and issues are escalated to the Denbighshire Joint Locality Forum and beyond if required. Even in the longer standing agreements sustained collaboration between parties is essential and at times resource hungry

CESI has a single operational manager, however given that his employment is with Denbighshire, when there are tensions/difficulties/problems independence and ownership can sometimes be questioned. It is also important to appreciate that no pooled budget partner can absolve themselves of their statutory responsibilities & the need to ensure continued compliance is key..

Another reason it is essential to have a formal agreement is to clarify and agree the aims objectives and outcomes of the partnership – the language needs to be unambiguous and there needs to be agreement on quality and standards. Although the SPOA is not a formal partnership, it is evident that some managers and practitioners still view the only purpose of the service to be to process referrals and do not understand the legislative requirement for an effective Information Advice and Assistance Service and the value of having a service that can coordinate community services at service level.

For the HSCSWs there has to be an agreement to cover the delegation of health functions to the Local Authority. This has worked well.

#### **4.4 Stakeholder Views**

Colleagues from BCU and DCC were invited to share their views on 'pooled budgets' based on their individual experience with budgets established for CESI/ SPOA and HSCSW. All contributors were supportive of seeing the expansion of pooled budgets, where priorities are shared. The key themes are captured below:

##### ***Benefits perceived by stakeholders:***

"Pooling separate 'pots of money' results in simplification of administrative / financial operations allowing an efficient process flow".

"Pooling budgets and arrangements has cemented the identity of having just one expert CESI service in Denbighshire Service, which equals one recognisable and quality service for citizens."

"Pooling budgets is a key part of building an integrated system of care and support that puts citizens first, improves quality of care and support, enabling people to reach their personal goals."

"Facilitates better co-ordination of care and reduced duplication for the benefit of Citizens and partner organizations."

"Shared decision making facilitates greater understanding of other's roles and responsibilities."

"Enables joint working for the benefit of the Citizen without the distraction of 'who is paying for which element of the intervention'"

"Aligns providers against one common set of outcomes/ priorities".

"Provides value for money"

##### ***Challenges perceived by stakeholders***

"Ensuring that other periphery non pooled services do not hinder pooled operations however every effort is made to combine these (funding is administered separately) when appropriate, making sure that staff accessing services understand the difference between pooled and non-pooled arrangements".

"Continuation of funding arrangements and / or re negotiation of funding sources in relation to overall activity".

"Having a cross section of commissioners from all partners at an appropriate level who can make decisions based upon evidence supplied".

"The pressures of urgent referrals have placed demands on the pooled arrangements, on the flip side this challenge to working processes has resulted in more efficient operations".

"The legislation differences between health and social care and meeting statutory duties2

"Maintaining the commitment against a backdrop of changing priorities for partner organisations"

***Ingredients for Success***

“A culture of transparency and trust”.

“A robust Partnership Agreement to ensure strong governance arrangements which includes a dispute resolution process and effective monitoring systems to minimise cross – subsidisation”.

“Appropriately resource the ‘likelihood’ of additional monitoring/ reporting/ accountancy activity especially for significant pooled budgets”.

-

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|                         |                                        |
|-------------------------|----------------------------------------|
| <b>Report to:</b>       | <b>Partnerships Scrutiny Committee</b> |
| <b>Date of Meeting:</b> | <b>14 September 2017</b>               |
| <b>Lead Officer:</b>    | <b>Scrutiny Co-ordinator</b>           |
| <b>Report Author:</b>   | <b>Scrutiny Co-ordinator</b>           |
| <b>Title:</b>           | <b>Scrutiny Work Programme</b>         |

---

## **1. What is the report about?**

The report presents Partnerships Scrutiny Committee with its draft forward work programme for members' consideration.

## **2. What is the reason for making this report?**

To seek the Committee to review and agree on its programme of future work, and to update members on relevant issues.

## **3. What are the Recommendations?**

That the Committee:

- 3.1 considers the information provided and approves, revises or amends its forward work programme as it deems appropriate; and
- 3.2 appoints representatives to serve on the Strategic Investment Group and the vacant Service Challenge Groups.

## **4. Report details**

- 4.1 Section 7 of Denbighshire County Council's Constitution sets out each Scrutiny Committee's terms of reference, functions and membership, as well as the rules of procedure and debate.
- 4.2 The Constitution stipulates that the Council's scrutiny committees must set, and regularly review, a programme for their future work. By reviewing and prioritising issues, members are able to ensure that the work programme delivers a member-led agenda.
- 4.3 For a number of years it has been an adopted practice in Denbighshire for scrutiny committees to limit the number of reports considered at any one meeting to a maximum of four plus the Committee's own work programme report. The aim of this approach is to facilitate detailed and effective debate on each topic.
- 4.4 In recent years the Welsh Government (WG) and the Wales Audit Office (WAO) have highlighted the need to strengthen scrutiny's role across local government and public services in Wales, including utilising scrutiny as a means of engaging with residents

and service-users. From now on scrutiny will be expected to engage better and more frequently with the public with a view to securing better decisions which ultimately lead to better outcomes for citizens. The WAO will measure scrutiny's effectiveness in fulfilling these expectations.

- 4.5 Having regard to the national vision for scrutiny whilst at the same time focussing on local priorities, the Scrutiny Chairs and Vice-Chairs Group (SCVCG) recommended that the Council's scrutiny committees should, when deciding on their work programmes, focus on the following key areas:
- budget savings;
  - achievement of the Corporate Plan objectives (with particular emphasis on the their deliverability during a period of financial austerity);
  - any other items agreed by the Scrutiny Committee (or the SCVCG) as high priority (based on the PAPER test criteria – see reverse side of the 'Member Proposal Form' at Appendix 2) and;
  - Urgent, unforeseen or high priority issues

4.6 Scrutiny Proposal Forms

As mentioned in paragraph 4.2 above the Council's Constitution requires scrutiny committees to prepare and keep under review a programme for their future work. To assist the process of prioritising reports, if officers are of the view that a subject merits time for discussion on the Committee's business agenda they have to formally request the Committee to consider receiving a report on that topic. This is done via the submission of a 'proposal form' which clarifies the purpose, importance and potential outcomes of suggested subjects. One officer proposal form has been received for consideration at the current meeting, this relates to Homelessness Strategy and Prevention Plan (see Appendix 2).

- 4.7 With a view to making better use of scrutiny's time by focussing committees' resources on detailed examination of subjects, adding value through the decision-making process and securing better outcomes for residents, the SCVCG decided that members, as well as officers, should complete 'scrutiny proposal forms' outlining the reasons why they think a particular subject would benefit from scrutiny's input. A copy of the 'member's proposal form' can be seen at Appendix 3. The reverse side of this form contains a flowchart listing questions which members should consider when proposing an item for scrutiny, and which committees should ask when determining a topic's suitability for inclusion on a scrutiny forward work programme. If, having followed this process, a topic is not deemed suitable for formal examination by a scrutiny committee, alternative channels for sharing the information or examining the matter can be considered e.g. the provision of an 'information report', or if the matter is of a very local nature examination by the relevant Member Area Group (MAG). No items should be included on a forward work programme without a 'scrutiny proposal form' being completed and accepted for inclusion by the Committee or the SCVCG. Assistance with their completion is available from the Scrutiny Co-ordinator.

Cabinet Forward Work Programme

- 4.8 When determining their programme of future work it is useful for scrutiny committees to have regard to Cabinet's scheduled programme of work. For this purpose a copy of the Cabinet's forward work programme is attached at Appendix 4.

## Progress on Committee Resolutions

- 4.9 A table summarising recent Committee resolutions and advising members on progress with their implementation is attached at Appendix 5 to this report.

## **5. Scrutiny Chairs and Vice-Chairs Group**

Under the Council's scrutiny arrangements the Scrutiny Chairs and Vice-Chairs Group (SCVCG) performs the role of a coordinating committee. The Group held its first meeting during the new Council's term of office on the 20 July 2017. No topics were referred to this Committee for consideration.

## **6. Appointments to Council Boards and Groups**

- 6.1 The Council operates various Boards and Groups to oversee specific areas of work or services' performance. Membership of these boards/groups include both councillors and officers. Councillor representatives on them are either by virtue of their Cabinet position or by appointment by the committees on which they serve. At its July 2017 meeting the Committee appointed representatives to some of these positions, but as the full membership of the Committee was not known at that time it deferred appointing to all the groups until a future meeting.

- 6.2 The Committee is therefore asked to appoint to all vacant positions on the following Groups:

- **Service Challenge Groups:** the Council has nine services, therefore the Committee is asked to appoint a representative to serve on the six vacant positions on the Service Challenge Groups. Information on the Service Challenge process along with a schedule of the Groups' meeting dates can be found at Appendix 6a to this report:
- **Strategic Investment Group (SIG):** this group examines applications for financial resources for major capital investment projects. It meets on a monthly basis, usually during the afternoon of Cabinet meeting days. More information on this Group's Terms of Reference can be found at Appendix 6b to this report. The Committee is asked to appoint one representative to serve on the SIG.

## **7. How does the decision contribute to the Corporate Priorities?**

Effective scrutiny will assist the Council to deliver its corporate priorities in line with community needs and residents' wishes. Continual development and review of a coordinated work programme will assist the Council to deliver its corporate priorities, improve outcomes for residents whilst also managing austere budget cuts.

## **8. What will it cost and how will it affect other services?**

Services may need to allocate officer time to assist the Committee with the activities identified in the forward work programme, and with any actions that may result following consideration of those items.

- 9. What are the main conclusions of the Well-being Impact Assessment? The completed Well-being Impact Assessment report can be downloaded from the [website](#) and should be attached as an appendix to the report**

A Well-being Impact Assessment has not been undertaken in relation to the purpose or contents of this report. However, Scrutiny's through it work in examining service delivery, policies, procedures and proposals will consider their impact or potential impact on the sustainable development principle and the well-being goals stipulated in the Well-being of Future Generations (Wales) Act 2015.

- 10. What consultations have been carried out with Scrutiny and others?**

None required for this report. However, the report itself and the consideration of the forward work programme represent a consultation process with the Committee with respect to its programme of future work.

- 11. What risks are there and is there anything we can do to reduce them?**

No risks have been identified with respect to the consideration of the Committee's forward work programme. However, by regularly reviewing its forward work programme the Committee can ensure that areas of risk are considered and examined as and when they are identified, and recommendations are made with a view to addressing those risks.

- 12. Power to make the decision**

Section 7.11 of the Council's Constitution stipulates that scrutiny committees and/or the Scrutiny Chairs and Vice-Chairs Group will be responsible for setting their own work programmes, taking into account the wishes of Members of the Committee who are not members of the largest political group on the Council.

**Contact Officer:**

Scrutiny Coordinator

Tel No: (01824) 712554

e-mail: [rhian.evans@denbighshire.gov.uk](mailto:rhian.evans@denbighshire.gov.uk)

Note: Items entered in italics have not been approved for submission by the Committee. Such reports are listed here for information, pending formal approval.

| Meeting    | Lead Member(s)            | Item (description / title)               | Purpose of report                                                                                                                                                                                                                                         | Expected Outcomes                                                                                                                                                                                                                                            | Author                          | Date Entered                        |
|------------|---------------------------|------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|-------------------------------------|
| 2 November | <b>Cllr. Bobby Feeley</b> | 1. Single Point of Access (SPoA)         | To detail progress to date in developing the service, the findings of a recent review, identifying any areas of concern and funding streams                                                                                                               | Supporting seamless joint working with a view to increasing prevention activities to protect and support vulnerable people to live independently and safely within their communities and enhance their quality of life                                       | Phil Gilroy/Cathy Curtis-Nelson | April 2016 (rescheduled March 2017) |
|            | <b>Cllr. Bobby Feeley</b> | 2. Health and Social Care Pooled Budgets | An update on the development of pooled health and social care pooled budgets along with information on proposed models under consideration and their budget setting/governance/utilisation arrangements and initial findings of pilot projects undertaken | Input into their development and governance arrangements to ensure that pooled budgets benefit service –users through the delivery of the right services at the right time to improve life outcomes whilst realising value for money from economies of scale | Nicola Stubbins/Richard Weigh   | April 2017                          |

| Meeting                 | Lead Member(s)            | Item (description / title) | Purpose of report                                                                                                                                                                                               | Expected Outcomes                                                                                                                                                                                      | Author                     | Date Entered |
|-------------------------|---------------------------|----------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|--------------|
|                         | <b>Leader</b>             | 3. Draft Well-being Plan   | To consider the Conwy & Denbighshire Public Services Board's (PSB) draft Well-being Plan for both county areas                                                                                                  | As part of the consultation exercise on the draft Plan to provide comments and observations and fulfil the Committee's statutory duties in relation to the Plan                                        | Nicola Kneale              | August 2017  |
| 14 December             | <b>Cllr. Bobby Feeley</b> | 1. Carers Strategy         | An update on the progress made to date in implementing the Carers Strategy Action Plan 2016-19 and in complying with the duties laid out in the Social Services and Wellbeing Act 2014 as they relate to carers | The provision of sufficient information and support to Denbighshire's carers to improve their quality of life and to ensure that the county's vulnerable residents are supported to live independently | Carys Williams/Phil Gilroy | June 2017    |
| Monday, 22 January 2018 |                           |                            |                                                                                                                                                                                                                 |                                                                                                                                                                                                        |                            |              |
| 1 March                 |                           |                            |                                                                                                                                                                                                                 |                                                                                                                                                                                                        |                            |              |
| 3 May                   |                           |                            |                                                                                                                                                                                                                 |                                                                                                                                                                                                        |                            |              |
|                         |                           |                            |                                                                                                                                                                                                                 |                                                                                                                                                                                                        |                            |              |

| Meeting      | Lead Member(s)         | Item (description / title) |                  | Purpose of report                                                                                                                                                                                                                                                                                                     | Expected Outcomes                                                                                                                                                                                                   | Author                   | Date Entered |
|--------------|------------------------|----------------------------|------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|--------------|
| 28 June 2018 | <b>Cllr Mark Young</b> | 1.                         | CCTV Partnership | To report on the progress made in establishing new arrangements between the Denbighshire CCTV Partnership and Cheshire West and Chester Council and their effectiveness in delivering a CCTV service for the north Denbighshire area and any potential options for extending the service to other areas of the county | Securing effective arrangements which deliver a viable CCTV service that supports the delivery of the Council's priorities of developing the local economy, clean and tidy streets and protecting vulnerable people | Emlyn Jones/Graham Boase | June 2017    |
|              |                        |                            |                  |                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                     |                          |              |
| 13 September |                        |                            |                  |                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                     |                          |              |
|              |                        |                            |                  |                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                     |                          |              |
| 8 November   |                        |                            |                  |                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                     |                          |              |
|              |                        |                            |                  |                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                     |                          |              |
| 20 December  |                        |                            |                  |                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                     |                          |              |
|              |                        |                            |                  |                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                     |                          |              |
| Jan/Feb 2019 |                        |                            |                  |                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                     |                          |              |

**Future Issues**

| Item (description / title)                                                                                                                | Purpose of report                                                                                                                                                                                                             | Expected Outcomes                                                                                                                                                     | Author                       | Date Entered             |
|-------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|--------------------------|
| HASCAS Report on Tawelfan (Summer 2017 date tbc dependent upon the report's publication)                                                  | To consider HASCAS' findings with respect to the failings in care and treatment of patients on the ward                                                                                                                       | The identification of lessons learnt from what happened at Tawelfan for the purpose of safeguarding the Council and residents against such failings in care in future | HASCAS/BCUHB/Nicola Stubbins | By SCVCG<br>October 2015 |
| Update following conclusion of inquiry undertaken by the National Crime Agency in to historic abuse in North Wales Children's' Care Homes | To update the Committee of the outcome of the National Crime Agency (NCA) investigation in to the abuse of children in the care of the former Clwyd County Council, and to determine whether any procedures require revision. | Determination of whether any of the Council's safeguarding policies and procedures need to be revised in light of the NCA's findings                                  | Nicola Stubbins              | November<br>2012         |

**For future years**

|  |  |  |  |  |
|--|--|--|--|--|
|  |  |  |  |  |
|  |  |  |  |  |

**Information/Consultation Reports**

| Information / Consultation | Item (description / title) | Purpose of report | Author | Date Entered |
|----------------------------|----------------------------|-------------------|--------|--------------|
|                            |                            |                   |        |              |



**Note for officers – Committee Report Deadlines**

| Meeting    | Deadline          | Meeting     | Deadline           | Meeting         | Deadline              |
|------------|-------------------|-------------|--------------------|-----------------|-----------------------|
| 2 November | <b>19 October</b> | 14 December | <b>30 November</b> | 22 January 2018 | <b>8 January 2018</b> |

Partnerships Scrutiny Work Programme.doc

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| PROPOSAL FORM FOR AGENDA ITEMS<br>FOR SCRUTINY COMMITTEES |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|-----------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>NAME OF SCRUTINY COMMITTEE</b>                         | Partnerships Scrutiny Committee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>DATE OF MEETING / TIMESCALE FOR CONSIDERATION</b>      | 2 <sup>nd</sup> November 2017                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>TITLE OF REPORT</b>                                    | <b>Denbighshire Homelessness Strategy 2017-21 &amp; Supporting People / Homelessness Prevention Plan 2018/19</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>PURPOSE</b>                                            | <p><b>1. Why is the report being proposed? (see also the checklist overleaf)</b></p> <p>The Homelessness Prevention Team in Denbighshire (comprising statutory homelessness and Supporting People) currently has in development both its 4 year Homelessness Strategy, and Annual Plan for 2018/19.</p> <p>Supporting People is a Welsh Government Programme, funding support for people 16+ who are homeless or at risk of homelessness. We aim to prevent homelessness wherever possible, working with the community and our partners to identify and tackle its causes, and empower people to live as independently as possible. Statutory homelessness means the Legal response when someone is homeless or threatened with homelessness, including support to prevent and relieve homelessness, and provision of temporary accommodation where appropriate.</p> <p>The Housing (Wales) Act 2014 requires every Local Authority to carry out a review of homelessness in their area, and then to develop and publish a Homelessness Strategy based on the review findings. This is Denbighshire's first Homelessness Strategy, detailing our 6 strategic priorities for the next 4 years to tackle, and ultimately end, homelessness in Denbighshire - with a strong commitment to early intervention and prevention.</p> <p>Our Annual Plan gives an overview of our priorities and plans for 2018/19, why we're doing what we're doing, and what this means for the people it affects. It will include a full annual spend plan for the Supporting People Grant (once confirmed by Welsh Government). The Annual Plan is a key part of us delivering against the 4 year Strategy, with a focus on commissioned service development.</p> <p>Given that our Statutory Homelessness functions work alongside other statutory and non-statutory services, with the implementation of the Housing (Wales) Act 2014 in the main, and also the Social Services and Wellbeing Act 2014, the plans and priorities of the Homelessness Prevention Team are integral in both a legislative and cultural shift in the Council's response to homelessness.</p> <p>We are therefore proposing that our 4 year Strategy and Annual Plan for 2018/19 be considered by Scrutiny, ahead of their being brought to Cabinet for approval in December.</p> |

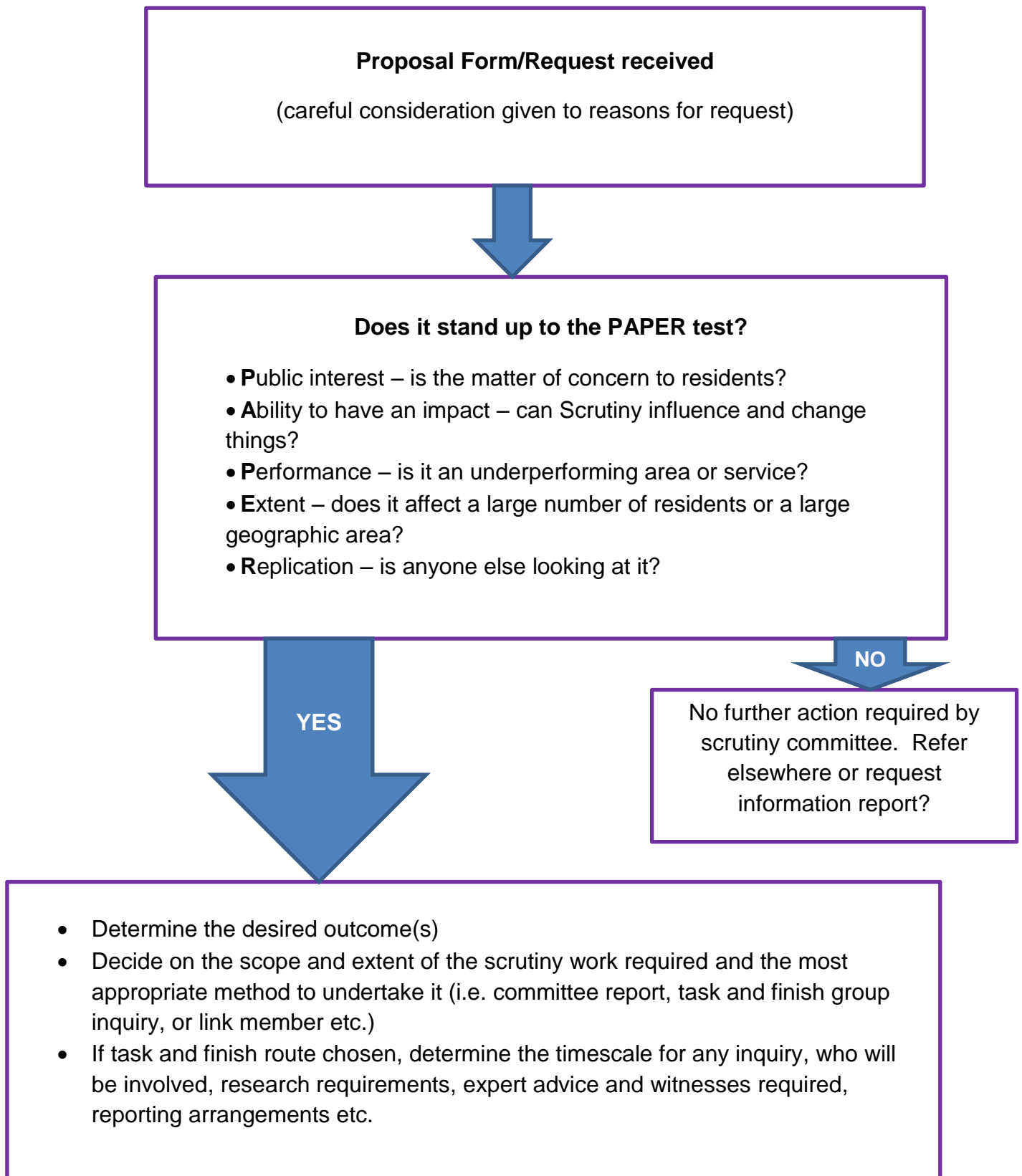
|                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                      |
|------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| <p><b>2. What issues are to be scrutinised?</b></p>                                                              | <p>Development/re-configuration of numerous homelessness prevention projects and initiatives in Denbighshire in 2018/19, including (draft) Supporting People spend plan.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                      |
| <p><b>3. Is it necessary/desirable for witnesses to attend e.g. lead members, officers/external experts?</b></p> | <p>Yes: the Homelessness Prevention Team Manager, the Head of Community Support Services, and the Lead Member for Well-being and Independence.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                      |
| <p><b>4. What will the committee achieve by considering the report?</b></p>                                      | <p>Scrutiny of strategic priorities and service development proposals for homelessness prevention services in Denbighshire, including therein the allocation of statutory homelessness resources and the Supporting People Grant (the latter currently valued at approximately £5.5million per year).</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                      |
| <p><b>5. Score the topic from 0 – 4 on aims &amp; priorities and impact (see overleaf)*</b></p>                  | <p><b>Aims &amp; Priorities</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <p><b>Impact</b></p> |
|                                                                                                                  | <p><b>3</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <p><b>3</b></p>      |
| <p><b>ADDITIONAL COMMENTS</b></p>                                                                                | <p>Both the 4 year Strategy and Annual Plan have been subject to extensive consultation with citizens, service providers, and other and stakeholders. As part of this they have been subject to Supporting People Planning Group (a multi-agency commissioning group chaired by the Head of Community Support Services) approval at each stage, with the Strategy also having been developed with significant input from the Homelessness Prevention Steering Group.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                      |
| <p><b>REPORTING PATH – what is the next step? Are Scrutiny’s recommendations to be reported elsewhere?</b></p>   | <p>Scrutiny recommendations will be reported to the Supporting People Planning Group. Recommendations will also be included in the Cabinet report in December 2017. When the Strategy and Plan has been agreed in Denbighshire, they will be reported to the Supporting People Regional Collaborative Committee, and submitted to Welsh Government. The Annual Plan will also be collated into a Regional Commissioning Plan for North Wales, to be submitted to Welsh Government in January 2018. The Homelessness Prevention / Supporting People Planning Group and Denbighshire Homelessness Forum will play key roles in the delivery and monitoring of the Homelessness Strategy and Annual Plan joined up action plan. These Groups will then feed into the Housing Strategy Monitoring Group, which will ensure both effective governance arrangements and a coordinated and holistic approach to the prevention of homelessness in Denbighshire.</p> |                      |
| <p><b>AUTHOR</b></p>                                                                                             | <p><b>Liana Duffy, Homelessness Prevention Commissioning and Tendering Officer &amp; Eirlys Hughes Lloyd, Homelessness Strategy Officer</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                      |



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| <b>Member Proposal Form for Scrutiny Forward Work Programme</b>                                                                                                                        |               |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|
| <b>NAME OF SCRUTINY COMMITTEE</b>                                                                                                                                                      |               |
| <b>TIMESCALE FOR CONSIDERATION</b>                                                                                                                                                     |               |
| <b>TOPIC</b>                                                                                                                                                                           |               |
| <b>What needs to be scrutinised (and why)?</b>                                                                                                                                         |               |
| <b>Is the matter one of concern to residents/local businesses?</b>                                                                                                                     | <b>YES/NO</b> |
| <b>Can Scrutiny influence and change things?</b><br>(if 'yes' please state how you think scrutiny can influence or change things)                                                      | <b>YES/NO</b> |
| <b>Does the matter relate to an underperforming service or area?</b>                                                                                                                   | <b>YES/NO</b> |
| <b>Does the matter affect a large number of residents or a large geographical area of the County</b><br>(if 'yes' please give an indication of the size of the affected group or area) | <b>YES/NO</b> |
| <b>Is the matter linked to the Council's Corporate priorities</b><br>(if 'yes' please state which priority/priorities)                                                                 | <b>YES/NO</b> |
| <b>To your knowledge is anyone else looking at this matter?</b><br>(If 'yes', please say who is looking at it)                                                                         | <b>YES/NO</b> |
| <b>If the topic is accepted for scrutiny who would you want to invite to attend e.g. Lead Member, officers, external experts, service-users?</b>                                       |               |
| <b>Name of Councillor/Co-opted Member</b>                                                                                                                                              |               |
| <b>Date</b>                                                                                                                                                                            |               |

## Consideration of a topic's suitability for scrutiny





## Cabinet Forward Work Plan

| Meeting        | Item (description / title) |                                            | Purpose of report                                                                             | Cabinet Decision required (yes/no) | Author – Lead member and contact officer        |
|----------------|----------------------------|--------------------------------------------|-----------------------------------------------------------------------------------------------|------------------------------------|-------------------------------------------------|
| <b>26 Sept</b> | 1                          | Corporate Policy: Income, Fees and Charges | To introduce a new corporate policy to strengthen the council's approach to income generation | Yes                                | Councillor Julian Thompson-Hill / Richard Weigh |
|                | 2                          | Minimum Revenue Provision (MRP)            | To revise the council's MRP policy as part of the budget strategy for 2018/19                 | Yes                                | Councillor Julian Thompson-Hill / Richard Weigh |
|                | 3                          | Finance Report                             | To update Cabinet on the current financial position of the Council                            | Tbc                                | Councillor Julian Thompson-Hill / Richard Weigh |
|                | 4                          | Treasury Management Review Report 2016/17  | To update members on the treasury management activity undertaken during 2016/17               | No                                 | Councillor Julian Thompson-Hill / Richard Weigh |
|                | 5                          | Draft Corporate Plan                       | To review the draft plan prior to submission to Council in October                            | No                                 | Councillor Hugh Evans / Alan Smith              |
|                | 6                          | Items from Scrutiny Committees             | To consider any issues raised by Scrutiny for Cabinet's attention                             | Tbc                                | Scrutiny Coordinator                            |
|                |                            |                                            |                                                                                               |                                    |                                                 |
| <b>24 Oct</b>  | 1                          | Finance Report                             | To update Cabinet on the current financial position of the Council                            | Tbc                                | Councillor Julian Thompson-Hill / Richard Weigh |

## Cabinet Forward Work Plan

| Meeting       | Item (description / title) |                                | Purpose of report                                                   | Cabinet Decision required (yes/no) | Author – Lead member and contact officer        |
|---------------|----------------------------|--------------------------------|---------------------------------------------------------------------|------------------------------------|-------------------------------------------------|
|               | 2                          | Items from Scrutiny Committees | To consider any issues raised by Scrutiny for Cabinet's attention   | Tbc                                | Scrutiny Coordinator                            |
|               |                            |                                |                                                                     |                                    |                                                 |
| <b>21 Nov</b> | 1                          | Eisteddfod yr Urdd             | To agree investment in the county's presence on the Eisteddfod Maes | Yes                                | Councillor tbc / Gareth Watson                  |
|               | 2                          | Finance Report                 | To update Cabinet on the current financial position of the Council  | Tbc                                | Councillor Julian Thompson-Hill / Richard Weigh |
|               | 3                          | Items from Scrutiny Committees | To consider any issues raised by Scrutiny for Cabinet's attention   | Tbc                                | Scrutiny Coordinator                            |
|               |                            |                                |                                                                     |                                    |                                                 |
| <b>12 Dec</b> | 1                          | Finance Report                 | To update Cabinet on the current financial position of the Council  | Tbc                                | Councillor Julian Thompson-Hill / Richard Weigh |
|               | 2                          | Items from Scrutiny Committees | To consider any issues raised by Scrutiny for Cabinet's attention   | Tbc                                | Scrutiny Coordinator                            |
|               |                            |                                |                                                                     |                                    |                                                 |

## Cabinet Forward Work Plan

| Meeting       | Item (description / title) |                                | Purpose of report                                                  | Cabinet Decision required (yes/no) | Author – Lead member and contact officer        |
|---------------|----------------------------|--------------------------------|--------------------------------------------------------------------|------------------------------------|-------------------------------------------------|
| <b>23 Jan</b> | 1                          | Finance Report                 | To update Cabinet on the current financial position of the Council | Tbc                                | Councillor Julian Thompson-Hill / Richard Weigh |
|               | 2                          | Items from Scrutiny Committees | To consider any issues raised by Scrutiny for Cabinet's attention  | Tbc                                | Scrutiny Coordinator                            |
| <b>27 Feb</b> | 1                          | Finance Report                 | To update Cabinet on the current financial position of the Council | Tbc                                | Councillor Julian Thompson-Hill / Richard Weigh |
|               | 2                          | Items from Scrutiny Committees | To consider any issues raised by Scrutiny for Cabinet's attention  | Tbc                                | Scrutiny Coordinator                            |
| <b>20 Mar</b> | 1                          | Finance Report                 | To update Cabinet on the current financial position of the Council | Tbc                                | Councillor Julian Thompson-Hill / Richard Weigh |
|               | 2                          | Items from Scrutiny Committees |                                                                    | Tbc                                | Scrutiny Coordinator                            |
| <b>24 Apr</b> | 1                          | Finance Report                 | To update Cabinet on the current financial position of the Council | Tbc                                | Councillor Julian Thompson-Hill / Richard Weigh |
|               | 2                          | Items from Scrutiny Committees | To consider any issues raised by Scrutiny for Cabinet's attention  | Tbc                                | Scrutiny Coordinator                            |

## Cabinet Forward Work Plan

| Meeting       | Item (description / title) |                                                   | Purpose of report                                                                                  | Cabinet Decision required (yes/no) | Author – Lead member and contact officer        |
|---------------|----------------------------|---------------------------------------------------|----------------------------------------------------------------------------------------------------|------------------------------------|-------------------------------------------------|
| <b>22 May</b> | 1                          | Rhyl and Prestatyn Business Improvement Districts | To consider the full business case relating to the establishment of business improvement districts | Yes                                | Councillor Hugh Evans / Mike Horrocks           |
|               | 2                          | Finance Report                                    | To update Cabinet on the current financial position of the Council                                 | Tbc                                | Councillor Julian Thompson-Hill / Richard Weigh |
|               | 3                          | Items from Scrutiny Committees                    | To consider any issues raised by Scrutiny for Cabinet's attention                                  | Tbc                                | Scrutiny Coordinator                            |
|               |                            |                                                   |                                                                                                    |                                    |                                                 |

Note for officers – Cabinet Report Deadlines

| <i>Meeting</i>   | <b><i>Deadline</i></b>     | <i>Meeting</i> | <b><i>Deadline</i></b>   | <i>Meeting</i>  | <b><i>Deadline</i></b>   |
|------------------|----------------------------|----------------|--------------------------|-----------------|--------------------------|
|                  |                            |                |                          |                 |                          |
| <i>September</i> | <b><i>12 September</i></b> | <i>October</i> | <b><i>10 October</i></b> | <i>November</i> | <b><i>7 November</i></b> |

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Cabinet Forward Work Programme.doc

## Progress with Committee Resolutions

| Date of Meeting | Item number and title                   | Resolution                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Progress                                                                                                                                                                                               |
|-----------------|-----------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 22 June 2017    | 6. Denbighshire CCTV Partnership        | <p><b>RESOLVED</b> that subject to the above observations –</p> <p>(a) to support the Council’s role within the Partnership;</p> <p>(b) to continue to support retention of the Partnership, and</p> <p>(c) that a further report be presented to the Committee in twelve months’ time detailing the progress made with the establishment of the new arrangements between the Denbighshire CCTV Partnership and Cheshire West and Chester Council, its effectiveness in delivering a CCTV Service for the north Denbighshire area and outlining any potential options available for extending the service to other areas of the county.</p> | Lead Member and officers informed of the Committee’s resolution and a follow-up report has been scheduled into the Committee’s forward work programme for its meeting on 28 June 2018 (see Appendix 1) |
|                 | 7. Denbighshire Carers Strategy 2016-19 | <p><b>RESOLVED</b> that subject to the above comments and observations –</p> <p>(a) to endorse how partners in Denbighshire are continuing to work together to further develop support to Carers in Denbighshire, within the context of increasing demand, new legislation and demographic changes;</p> <p>(b) to continue to support and promote the achievements of the Carers Strategy in order for Denbighshire Community Support Service (CSS) to meet its statutory obligations in regard to Carers, in partnership with statutory and third sector partners;</p>                                                                     | The Lead Member and officers have been informed of the Committee’s recommendations.                                                                                                                    |

|  |                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                                                                                                                                                                                                   |
|--|--------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  |                                                                    | <p>(c) <i>to confirm that it had read, understood and taken account of the Well-being Impact Assessment (Appendix 3) as part of its consideration;</i></p> <p>(d) <i>to request that officers arrange a training event on 'social care' for all councillors, including a visit to social care establishments such as Extra Care accommodation, and</i></p> <p>(e) <i>that a progress report on the implementation of the Carers Strategy Action Plan 2016-19 be presented to the Committee in December 2017.</i></p> | <p>Arrangements are in hand and the date for the event will be announced in the near future.</p> <p>A progress report on the Action Plan's implementation has been scheduled into the Committee's forward work programme for its meeting on 14 December 2017 (See Appendix 1)</p> |
|  | <p><b>8. Director of Social Services Annual Report 2016-17</b></p> | <p><b>RESOLVED</b> that –</p> <p>(a) <i>it provided a clear account of the Service's performance in 2016-17, and;</i></p> <p>(b) <i>a Council Briefing session be arranged for all county councillors on all housing, single access route to housing (SARTH), homeless and homelessness related matters.</i></p>                                                                                                                                                                                                     | <p>Director of Social Services informed of the Committee's view, and the briefing session for all councillors on housing related matters has been arranged for the Council Briefing meeting on 13 November 2017</p>                                                               |

## Service Challenge

Each service participates in an annual Service Performance Challenge. To support the discussions, three months before the meeting a service would begin preparation of their paperwork. There are limits placed here on what is submitted to retain focus. Generally a service will produce a Self-Assessment and update their Service Risk Register. Corporately, a performance report on their Service Plan is produced; a comparative performance report; a needs and demands report; and a business performance report. Progress on actions from the last challenge are also included, but these will generally be reported on in the Service Plan Performance Report if they are long-term.

A month before the Challenge all the paperwork is submitted and circulated. Shortly after, the Challenge panel will meet for an hour to agree the Lines of Inquiry – the key discussion areas around which questions can be asked. The panel generally is made up of service Link Members from each scrutiny committee (Communities, Partnerships and Performance); the relevant Cabinet Lead Member(s) and Cabinet Lead Member for Performance; Wales Audit Office Lead Performance Officer (and other regulatory representatives where applicable); all Corporate Directors; and chaired by the Chief Executive. The Leader and Section 151 Officer are also invited. The Head of Service does not attend this meeting.

Once the Lines of Inquiry have been agreed, these are shared with the Head of Service (along with a briefing on some of the questions they might be asked). The paperwork is updated finally and circulated again.

Approximately two weeks later, the Challenge takes place (with the Head of Service present this time), and only actions are recorded. These are circulated to the Head of Service and Chief Executive for approval, then saved within Verto with the papers, and added to the Service Plan for quarterly reporting.

## Service Challenge Programme 2017-18

| Service / Function                    | Paper deadline<br>(1 month before) | “Lines of Inquiry”<br>meeting<br>(2 weeks before) | Meeting papers<br>published<br>(1 week before) | Challenge<br>Meeting               |
|---------------------------------------|------------------------------------|---------------------------------------------------|------------------------------------------------|------------------------------------|
| Customers, Communications & Marketing | August 17                          | Sept 13 12noon –<br>1.00pm                        | Sept 18                                        | September 25<br>1.00pm – 4.00pm    |
| Business Improvement & Modernisation  | September 29                       | October 17<br>3.00pm – 4.00pm                     | October 19                                     | October 26<br>2.00pm – 5.00pm      |
| Planning & Public Protection          | October 20                         | November 14<br>11.00am –<br>12.00am               | November 16                                    | November 23<br>9.30am –<br>12.30pm |
| Community Support Services            | November 17                        | November 28<br>3.00pm – 4.00pm                    | December 6                                     | December 19<br>2.00pm – 5.00pm     |
| Facilities, Assets & Housing          | December 15                        | January 11<br>2.00pm – 3.00pm                     | January 16                                     | January 25<br>2.00pm – 5.00pm      |
| Education and Children’s Services     | January 26                         | February 13<br>2.00pm – 3.00pm                    | February 15                                    | February 22<br>2.00pm – 5.00pm     |
| Finance                               | February 22                        | March 8 2.00pm<br>– 3.00pm                        | March 15                                       | March 22 2.00pm<br>– 5.00pm        |
| Legal, HR & Democratic Services       | March 22                           | April 10 2.00pm –<br>3.00pm                       | April 12                                       | April 19 2.00pm –<br>5.00pm        |



**Highways & Environmental Services**

April 27

May 15 2.00pm -  
3.00pm

May 17

May 24 2.00pm -  
5.00pm

For any further information about the programme, please contact the Strategic Planning & Performance team on x6591

Updated 16/08/2017

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**STRATEGIC INVESTMENT GROUP**

**27 MAY 2014**

**TERMS OF REFERENCE.**

The Strategic Investment Group will provide an independent review of a Business Case and will have delegated authority to approve to the value of £1 million. They will appraise all Capital bids regardless of value, and significant Revenue and Grant Funding applications, review and approve, or make appropriate recommendation to Cabinet or Full Council those applications made above £1m.

1. To review and approve (within agreed delegation authority) the capital and significant revenue requirements; and to appraise current projects against investment as submitted by Heads of Service and/or Project and Programme Boards and in light of possible future funding available.
2. Recommend a medium to long term strategy for;
  - Prioritising schemes for support
  - Identifying options for increasing funding available
3. Ensure bids for resources are in line with;
  - Statutory requirements
  - Have a Full Business Case (in Verto)
  - Council's agreed priorities,
4. To review all bids for external revenue and capital funds.

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